

**NEW YORK STATE COUNCIL
EMERGENCY NURSES ASSOCIATION
MEETING MINUTES**

MEETING DATE: April 26, 2008

LOCATION: Saratoga Springs

TOPIC	DISCUSSION & ACTION	RESPONSIBLE PERSON	STATUS																																
Call to Order	<p>Establish Quorum</p> <p>C:\Users\Cheryl Marcel\Documents\2008 ENA excel chapter quorum.xls</p> <table border="1" style="width: 100%;"> <tr><td>Adirondack</td><td style="text-align: center;">1</td></tr> <tr><td>Brooklyn Staten Island</td><td style="text-align: center;">2</td></tr> <tr><td>Central</td><td style="text-align: center;">0</td></tr> <tr><td>Chatt</td><td style="text-align: center;">2</td></tr> <tr><td>Genesee</td><td style="text-align: center;">2</td></tr> <tr><td>Lower Hudson</td><td style="text-align: center;">1</td></tr> <tr><td>Manhattan Bronx</td><td style="text-align: center;">1</td></tr> <tr><td>Mark Twain</td><td style="text-align: center;">1</td></tr> <tr><td>Mid-Hudson</td><td style="text-align: center;">2</td></tr> <tr><td>Mohawk</td><td style="text-align: center;">1</td></tr> <tr><td>Nassau Queens</td><td style="text-align: center;">2</td></tr> <tr><td>Southern Tier</td><td style="text-align: center;">2</td></tr> <tr><td>Suffolk</td><td style="text-align: center;">2</td></tr> <tr><td>Western</td><td style="text-align: center;">2</td></tr> <tr><td>Total</td><td style="text-align: center;">21</td></tr> <tr><td>Quorum</td><td style="text-align: center;">yes</td></tr> </table>	Adirondack	1	Brooklyn Staten Island	2	Central	0	Chatt	2	Genesee	2	Lower Hudson	1	Manhattan Bronx	1	Mark Twain	1	Mid-Hudson	2	Mohawk	1	Nassau Queens	2	Southern Tier	2	Suffolk	2	Western	2	Total	21	Quorum	yes	<p>Laura Giles</p> <p>lauraagiles@verizon.net</p>	Closed
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Establish a Quorum	Quorum Established	Cheryl Marcel																																	
Approval of Minutes	January 2008-approved as amended. (Amended corrections as follows: misspelled Coleen Vesely misspelled SEMAC, TNCC roll-out successful in Nov.	Cheryl Marcel cherylmarcel@verizon.net	Open																																

	<p>Allegheny area and Albany areas still need some instructors updated. Albany area needs instructors up-dated.) Nov 2007 minutes to be approved at the next meeting Vote =21 yes no=0 abstention=0</p>		
President's Report	<p>Vote on 501c3 status during President's report so we do not lose any of the quorum: Rational for changing form 501c6 to 501c3:</p> <ol style="list-style-type: none"> 1. National is now 501c3, they cannot disburse finds to entities that are not 501c3 2. We have no liability insurance for conferences 3. We have no Board of directors/officers insurance, National ENA will provide this once we change. <p>Ramifications of change: All chapters must report their finances to NYSCENA treasurer. Our accountant recommended that we have sub accounts to our account presently. Diane Gurney, ENA secretary treasurer and the 2008 NYCENA Board of Directors recommend this change. Motion to approve change status to 501c3 by Jackie Glendenning, seconded by Joanne Fadale Vote =21 yes no=0 abstention=0</p>	<p>Laura Giles Lauraagiles@verizon.net</p>	Closed
New business	<p>Currently the quorum of NYSENA is 1 more than ½ of voting NYSENA council delegates. A recommendation that the bylaws should be on the website. A motion by Kathy Conboy and 2nd by: Deb Taylor that the voting officers of NYSENA should be added to the quorum No vote.</p>	<p>To be published in newsletter as changes to bylaws must be submitted to general membership</p>	Open
New business	<p>A motion by Mary Schmidt Roth read by Carole West and 2nd by Deb Taylor: to give an additional stipend or pay for the hotel room at both state and national meetings for the New York state</p>	<p>To be published in newsletter</p>	Closed

	<p>treasurer. (There will be large time constraints for the state treasurer to manage the accounts of the state and chapter accounts)</p> <p>Discussion: Extend the treasurer office to 3 years</p> <p>Discussion: Have a consultant (aka Judy Jax) with the next treasurer</p> <p>Discussion: Hire a bookkeeper/accountant part-time</p> <p>A motion by Mary Schmidt Roth to keep treasurer for a 2 year term and the incumbent stay on as a one time compensated consultant for up to 1 year. 2nd by Meg Gallagher</p> <p>Vote =21 yes no=0 abstention=0</p>		
President's report , continued	EN 411 nurse consultant program is assigned. You will receive a letter of appointment.	Laura Giles Lauraagiles@verizon.net	
ditto	Laura talked to David Westman about assigning NY ENA members to a chapter based on the residential zip code vs. their choice of chapter. Zip code list received by Laura for clarification of which chapter is which. Mickey Forness reported she has fixed this list.	Lauraagiles@verizon.net	Open
ditto	Pediatrics CEN starts beta test Oct 2008-1 st credential Dec 2008 Only 200 applicants accepted- with a \$100 discount. TBA Check www.ENA.org for details. Application Aug 2008	Lauraagiles@verizon.net	
ditto	ENAF asking for professional athletic teams to contribute to the auction. (I.e. Kevin Everett Buffalo NY received great care.)	Lauraagiles@verizon.net	
	Laura participated in a conference call for Emergency Care of the future.		
Immediate Past President's Report	Need nominations for NYSCENA officers for 2009 term.	Sue Prezzano Tnc136@aol.com	Closed
President-Elect Report / awards	Awards to be through Professional practice. See Helen Keating's report in Professional Practice committee. NY State awards given during luncheon at the Setting the Pace conference.	Sue Breese sbreese@Rochester.rr.com	Closed

<p>Secretary Report</p>	<p>Jan 2008 minutes accepted as amended. Email list has 120 names-please update your email address with secretary with necessary changes. All chapter officers' info is now correct on ENA website. National ENA chapter info is different council delegates than is listed on NY State chapter information. NYS delegate applications available today-submit to Laura Deadline June 30 List from Nat'l ENA website was copied &circulated for ENPC/TNCC dates. If chapters have additions, please add. Secretary will forward list to Phyllis for newsletter.</p>	<p>Cheryl Marcel cherylmarcel@verizon.net</p>	<p>Closed</p>
<p>Treasurer Report</p>	<p>Judy needs budgetary needs from each committee. 501- C3 status further discussed Checking=\$1,000 Merrill Lynch \$ 30,434 Mutual Fund \$ 25,148 Total \$ 56,582 A motion by Mary Roth 2nd by Meg Barry to direct an investment report to the finance committee for review of investments for appropriations. Vote =21 yes no=0 abstention=0 A motion by Mary Roth , 2nd by Peg Gallagher to retain Council for Community Services to assist in the conversion to a 501c3 Vote =21 yes no=0 abstention=0</p>	<p>Judy Jax jjax@winthrop.Org</p>	<p>Open/Closed</p>
<p>Director-at-Large Report</p>	<p>Ivy will be the next chair for the annual conference 2009 Location : Saratoga Springs Date April 23/24 Topics possible :CATN, disaster/bioterrorism, or Peds CEN review</p>	<p>Ivy Budhai ibudhaihen@aol.com</p>	<p>/Closed</p>
<p>Director-at-Large Report</p>	<p>Nat'l award applications due May 1. It is a very extensive process however many members from NYSENA would be eligible for nomination. 2008 applications=0, however process</p>	<p>Helen Keating efkhk@msn.com</p>	<p>Closed</p>

	will start immediately to complete 2009 application with eligible candidates. Volunteers accepted to help.		
Conference Committee	<p>Setting The Pace Saratoga Springs April 24/25 ,2008</p> <p>Triage = 46 attended</p> <p>CEN review =40 attended</p> <p>Conference =145 attended</p> <p>Pre-sessions walk-in =8</p> <p>Total 153</p> <p>Comments: Estimated \$16,000 profit. Thanks to all. Huge success. Vendors liked the time with attendees. Raffle profit for 9/11 Scholarship fund \$2300</p>	<p>Janice Francishine</p> <p>rnjanice@msn.com</p> <p>kconboy@verizon.net</p>	/Closed
Communications Committee	<p>Deadline May 3- Manhattan, Mid-Hudson, Brooklyn-Staten Island, and Chatt to submit article.</p> <p>Deadline Oct 4- Low Hudson, Mark Twain, Mohawk to submit article.</p> <p>Deadline Nov 22- Southern, Naussea, Suffolk, Western to submit article.</p> <p>Deadline Jan TBA - Adirondack, Central to submit article.</p> <p>Newsletter will run articles for 501c3, news for chapters, articles about the conference 2008, National conference and meeting info ,delegate application, need to vote for ENA BOD by June 13, TNCC/ENPC update by Judy Jax, a drawing for ENA free memberships to celebrate Emergency Nurses Day Oct 8, and chapter news (4 are assigned)</p> <p>Nursing schools list is incomplete. –Try for next year- 1 student was present at conference.</p> <p>President will post a letter about EMS week .Theme:” your life is our mission” May 18-24</p>	<p>Phyllis Parker</p> <p>pparker39@juno.com</p>	/Closed
Communications cont'd Nat'l ENA	<p>Submit articles for state and chapter news to the National ENA. i.e. TNCC,ENPC,CEN, successful membership drive, award announcement, educational programs</p>	<p>connection@ena.org</p>	
EMS	Discussion continues on transport of blood-products by EMS.	Coleen Vesely	Closed

	<p>Needs education to transport. Discussion about delays of releasing EMS at the hospitals. Next SEMAC May 28/29 May 22-In Albany EMS Memorial to EMS who died during line of duty Grant available for bike packets for survivors of bicycle crashes i.e. use of helmets saves lives. Sept 18-Pedestrian safety. Use of drunken goggles and smoke house A Fire Symposium is scheduled July 17. Electronic PCR-needs policy and guidance. Safety survey done. EMS instructors aging. Changes made for CLI's. Possible on-line courses will be investigated. Refer to <u>MLREMS.org</u> for more info. Pediatric survey concluded.</p>	<p><u>Coleen.vesely@Bassett.org</u></p>	
<p>Injury Prevention/ Encare</p>		<p><u>Coleen.vesely@bassett.org</u></p>	
<p>Membership</p>	<p>NY membership 1,951 now up to 2,048 If 10 new memberships in an envelope with the authorizing letter plus payment of \$86 then each receive discount. They are developing letters for each hospital. This will be advertised in the newsletter. They are trying to establish a speaker's bureau. Please include an instructor list to it. Need a list of CNO's- will get from chapter presidents. A quarterly payment for a 1 year membership was discontinued by Nat'l- this was a good recruitment tool. Committee will contact Nat'l for reinstatement. For Emergency Nurses week ENA memberships will be raffled for NYS. You must be in it to win it.</p>	<p>Micky Forness <u>mickeyforness@yahoo.com</u></p>	<p>/Closed</p>

Professional Development	<p>TNCC co-coordinator – roll-out continues. There are 96 current instructors (14 lost due to failure to teach) ENPC co-coordinator 73 current (12 need recertification) Instructor course April 30 Cooperstown ENPC/TNCC ID # for instructors will change (last 4 # Social security. Course verification will come by email not postcard. Course summary and faculty roster must be sent to state chair. Instructors should receive course bytes from Nat'l to receive course updates. Due to advancing age or unwillingness to teach, there are too few instructors in the state. It is urged to make a push in each chapter. Nov and Aug meetings will be preceded by ENPC/TNCC instructor training courses. Thanks to Anne Ryan, Helen Keating, Sue Knapp, Coleen Vesely, & Joanne Fadale for updating the state instructors.</p> <p>Explanation about difference of being state faculty –never expires unless fails to maintain provider status</p> <p>Any one interested in taking TNCC/ENPC instructor course in Aug or Nov call Joanne.</p> <p>** Please check on instructors in your area who have not been verified or taught a recent class ***</p>	<p>Mary Ellen Jennison Mary_ellen_jennison@uhs.org Helen Keating efkhk@msn.com Joanne Fadale Tjjmf40@aol.com</p>	Closed
Professional Issues and Practice	<p>As stated in 411 program-president report- some of those who signed up are not active at the local ENA level. Please review available volunteer slots for your legislators in your area and volunteer.</p>	<p>Deborah Taylor Ddt1027@verizon.net</p>	Closed
Professional Issues and Practice	<p>ENA website issued a statement on standing orders as interpreted by JCAHO. ENA & ACEP will address its restrictions. Helen encouraged all to consider Nat'l nominations for next year from NY. ENA staffers can help.</p>	<p>Helen Keating efkhk@msn.com</p>	

	<p>Nomination suggestion :Meg Barry There is a bill in legislature that it is felony to assault a nurse is backed by Assembly.</p>		
<p>Professional Issues and Practice-Government affairs</p>	<p>Letter from Assemblyman Tedisco wanting ENA to participate. Bill AO6186 to include words RN/LPN under “felony to assault healthcare workers”-discussion ensued Hannon A-introduce changes that Physician Assistants can be SAFE- (sexual abuse forensic examiners)- further investigation</p>		
<p>Chapter Reports</p>	<p>Adirondack- reported by Carole West Teaching Day June 6,2008- contact Carole West Add Maria Lay (Tia) as alternate delegate Bklyn-SI- Members=280- reported by Audrey Course offerings TNCC May 14 Denise Harris/Maria G instructed 8 students TNCC May 14 Education Day in Brooklyn, Community CPR on 4/14, and Safe kids program completed in Feb, Safe kids program again scheduled in May @ police museum, elderly home safety done in Feb. April 30 program for identification of missed injuries in trauma, Organ Donation presentation in Feb. Central –Members=no report</p> <p>CHATT- Members=12-stable- reported by Mickey Forness Course offerings TNCC TBA in fall Course offerings ENPC CEN review May 3</p> <p>Genesee- Members=120 (8 active)-reported by Gwen Williams/Sue Knapp 3 to legislative breakfast Dinner –stroke management. Oct 8-Teaching Day Course offerings TNCC 5/17, Nov 8,9 Penfield Course offerings ENPC 5/6 , Oct 11,12 Penfield</p>	<p>Sara Seiler Sseiler22@yahoo.com</p> <p>Audrey Duprey-Sealey dupreesa@nychhc.org</p> <p>Steven Olson olsonson@upstate.edu</p> <p>Michele Forness mickeyforness@yahoo.com</p> <p>Gwen Williams Gwilli1@rochester.rr.com</p>	

	<p>Lower Hudson –reported by Sandi Tetler Course offerings TNCC 5/6 Course offerings ENPC May3/4 Heparin-induced thrombocytopenia meeting March 20</p> <p>Manhattan- Bx-reported by Meg Barry Course offerings TNCC 5/3, 5/28 ,6/21 Course offerings ENPC Sept TBA</p> <p>Mark Twain- Members=38-reported by Linda Yonkin Current email campaign to initiate contact. Sponsored 3 nurses to this conference Meeting May13,sept,nov Course offerings TNCC-instructors updated June20/21</p> <p>Mid-Hudson- Members=120-reported by Peg Gallagher 2 went to legislative breakfast Next chapter meeting 5/22 Poughkeepsie Course offerings TNCC 4/14,3/08,5/08,5/28 Course offerings ENPC 5/3,5/4- 2 instructors need verifications</p> <p>Mohawk- reported by Coleen Vesely Course offerings TNCCJuly30/31,Aug 7/8,Oct 16/17 Course offerings ENPC-Sept 4/5 SEMAC meeting May 28/29 Trauma conference June 6</p> <p>Nassau/Queens- reported by Mary Schmidt Roth Meeting on depression well attended, program for safe kids and geriatric safety Course offerings TNCC March, Aug 15/16, Dec 12/13 Course offerings ENPC May 29/30 Oct 1- emerging issues-ED nursing@ Immaculate Conception Hosp</p> <p>Southern Tier-Members=45-now 58 (10-15 active) many new members- report by Marty Reid Course offerings TNCC March,Aug 20/21,Sept 17/18</p>	<p>Sandi Tetler ftetter@hvc.rr.com</p> <p>Sue McAllen pase@frontiernet.net</p> <p>Linda Yonkin layonkin@stny.rr.com</p> <p>Jean Walsh jwalsh@sfhhc.org</p> <p>Anna Giannico agiannic@stemc.org</p> <p>Janet Shelters jshelters@snch.org</p> <p>Marty Reid martyreidrn@yahoo.com</p>	
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	<p>Course offerings ENPC May 20/23,Sept 10/11,Nov 25/26 UHS Annual trauma Day, 4 members attended legislative breakfast, Feb meet/greet meeting, March financial planning seminar Wachovia, April sponsors booth @ Trauma day-very successful.</p> <p>Suffolk- Members=180-200 (20 active)- report by Katrin Keane Course offerings ENPC-June22/27 May 12 EMS update/neuro trauma, Sept 8,Dec 8- Xmas 2 teddy bear clinics 3 attended breakfast in Jan 2 attended hazmat class</p> <p>Western- Members=11 new members-report by Deb Taylor 3 members attended Legislative breakfast in Albany Course offerings TNCC 5/14,5/28,6/7 Course offerings ENPC 5/6-13 Working on getting instructors. 3 TNCC/ and 3 ENPC @ Batavia under Bioterrorism grant @United Memorial Hospital CEN review- TBA 09/08 Kaleida Health Stroke dinner meeting 78 attended, Burn lecture well Attended. Aug 13 heat exhaustion speaker.</p>	<p>Katrin Keane Kitkat022700@aol.com kkeane@southamptonhospital.org</p> <p>Deb Taylor Ddt1027@verizon.net Cheryl Marcel</p>	
National liaison	Diane Gurney – report: Elections soon. Please vote.	dgurney@capecodhealth.org	
National ENA General Assembly (Minneapolis) delegates	Delegate application forms available. June 30, 2008 Deadline	Laura Giles lauraagiles@verizon.net	Closed
New Business	Need clarification on 9/11 scholarship fund requirements. National newsletter said for BSN.	Laura Giles lauraagiles@verizon.net	OPEN
Next meeting	Aug 2 Rochester- preceded by Aug 1 st TNCC/ENPC instructor training		

Next meeting	Nov 15 Queens- preceded by Nov14 th TNCC/ENPC instructor training		
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Respectfully Submitted,
Cheryl Marcel

	Jan 08	April 08	Aug 08	Nov 08	Jan 09	April 09	Aug 09	Nov 09
Adirondack	2	1						
Brooklyn Staten Island	1	2						
Central	0	0						
Chatt	0	2						
Genessee	0	2						
Lower Hudson	2	1						
Manhattan Brx	1	1						
Mark Twain	0	1						
Mid-Hudson	1	2						
Mohawk	1	1						
Naussau Queen	1	2						
Southern Tier	2	2						
Suffolk	1	2						
Western	2	2						
Quorum	No-14	21						
Total present + BOD	14+5	28+7						

File:2008 ENA minutes April