

**NEW YORK STATE COUNCIL
EMERGENCY NURSES ASSOCIATION
MEETING MINUTES**

MEETING DATE: August 2, 2008

LOCATION: Rochester NY

TOPIC	DISCUSSION & ACTION	RESPONSIBLE PERSON	STATUS																																
Call to Order	<p>Establish Quorum C:\Users\Cheryl Marcel\Documents\2008 ENA excel chapter quorum.xls</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>#027-Adirondack</td> <td>1 Seiler</td> </tr> <tr> <td>#028-Brooklyn Staten Island</td> <td>2-Alleyne-Pascall,Richardson</td> </tr> <tr> <td>#029-Central</td> <td>1 Dennis</td> </tr> <tr> <td>#030-Chatt</td> <td>2 Forness, Glendinning</td> </tr> <tr> <td>#276-Genesee</td> <td>2 Waldroff,Knapp</td> </tr> <tr> <td>#387-Lower Hudson</td> <td>0</td> </tr> <tr> <td>#034-Manhattan Bronx</td> <td>2 McAllen, Kosits</td> </tr> <tr> <td>#039-Mark Twain</td> <td>1 Yonkin</td> </tr> <tr> <td>#035-Mid-Hudson</td> <td>2 Gallagher,Romani</td> </tr> <tr> <td>#414-Mohawk</td> <td>1- Veseley</td> </tr> <tr> <td>#033-Nassau Queens</td> <td>2-Helmsorig, Syers</td> </tr> <tr> <td>#036-Southern Tier</td> <td>2 Reid, Stoeckel</td> </tr> <tr> <td>#038-Suffolk</td> <td>1-Parker</td> </tr> <tr> <td>#040-Western</td> <td>0</td> </tr> <tr> <td>Total</td> <td>19</td> </tr> <tr> <td>Votes needed for Quorum</td> <td>15</td> </tr> </table>	#027-Adirondack	1 Seiler	#028-Brooklyn Staten Island	2-Alleyne-Pascall,Richardson	#029-Central	1 Dennis	#030-Chatt	2 Forness, Glendinning	#276-Genesee	2 Waldroff,Knapp	#387-Lower Hudson	0	#034-Manhattan Bronx	2 McAllen, Kosits	#039-Mark Twain	1 Yonkin	#035-Mid-Hudson	2 Gallagher,Romani	#414-Mohawk	1- Veseley	#033-Nassau Queens	2-Helmsorig, Syers	#036-Southern Tier	2 Reid, Stoeckel	#038-Suffolk	1-Parker	#040-Western	0	Total	19	Votes needed for Quorum	15	<p>Laura Giles lauraagiles@verizon.net</p>	Open/Closed
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Establish a Quorum	Quorum Established	Cheryl Marcel	Closed																																
Approval of Minutes	<p>April 2008- minutes to be approved as amended. Jacquie Glendinning spelling corrected. Nov 2007 minutes were approved</p>	<p>Cheryl Marcel cherylmарcel@verizon.net</p>	Closed																																

	Vote = yes 16 no= 0 abstention=0		
President's Report	28 Delegate applications have been submitted to Laura for National ENA in Minneapolis. Laura will be submitting to National ASAP. Reimbursements will be \$500 for returning delegate, \$400 for new delegate (or one with limited/no attendance at state meetings).	Laura Giles Lauraagiles@verizon.net	Laura Giles Lauraagiles@verizon.net
New business	Great turn out today. 35 so far. Make sure that you RSVP for the council meeting so that enough seats and food are arranged.	Laura Giles Lauraagiles@verizon.net	Laura Giles Lauraagiles@verizon.net
New business-	Nov 15 meeting hotel will be Sheraton East on Main Street in Flushing, Queens. Location for instructor training TBA. Hotel is discounting the room from \$220/ night	Laura Giles Lauraagiles@verizon.net	Open
	501c3- There will be restrictions on supporting political candidates and running such fund raisers as BINGO.		
			Open/Closed
Immediate Past President's Report	Sue is looking for nominations for the board of NYSCENA. Vacancies include treasurer, board of director, and President- elect. Elections will take place in Nov for 2009 council board.	Sue Prezzano Tnc136@aol.com	Closed
President-Elect Report	Sue is working on dates and locations for the Council meetings in 2009	Sue Breese sbreese@Rochester.rr.com	Closed
Secretary Report	Nat'l ENA website dates for New York ENPC/TNCC were distributed. If chapters have additions, please add. Secretary will forward list to Phyllis for newsletter. 2. Congratulations sent to Diane Gurney ENA president elect, and Kathie Carlson (Judith Kelleher award 2008)	Cheryl Marcel cherylmarcel@verizon.net	Closed
Treasurer Report	Checking=\$39,396 Mutual Fund \$ 24,690 Total \$ 64,086 501c3 changes are moving forward. Target date Dec 2008.	Judy Jax jjax@winthrop.Org	Closed

	Please find a HSBC branch near you. All chapters will have a sub-account of your own for checking. Chapter reports will continue to be submitted to the state treasurer, but the state bookkeeper will file the taxes.		
Director-at-Large Report	Ivy congratulated Laura Giles for being appointed to the National ENAF board of directors.	Ivy Budhai ibudhaihen@aol.com	Closed
Director-at-Large Report	Helen is encouraging the NY State council members to nominate several of our worthy members for many of the National awards. The process needs to start in January for award applications. Summaries of the awards from the National website were distributed. Previous recipients were named.	Helen Keating efkhk@msn.com	Open
Conference Committee	Setting The Pace Saratoga Springs will be April 2009 There may be a free pre-session for bioterrorism. Terry Foster will be the keynote speaker. Other topics will be CEN review and renal emergencies. CECH applications are in progress. Advertising for this event through our website was discussed.	Ivy Budhai ibudhaihen@aol.com	Open
Communications Committee	NEW Deadline Sept 1(has been changed) - Low Hudson, Mark Twain, Mohawk, Chatt to submit article. Deadline Nov 22- Southern Tier, NasseuQueens, Suffolk, Western to submit article. Deadline Jan TBA - Adirondack, Central, Genesee to submit article. Printing costs are higher due to newsletter being mailed 1 st class. Bulk mail went too slow. All agreed. Pictures and printed newsletter is well received. Articles will include: Group membership discounts, officer job descriptions, nurse awards, PCEN, 501c3 update.	Phyllis Parker Pparker39@optimum.com	Open
EMS	The issue is being resolved regarding EMS monitoring blood transfusions for transfers to other hospitals. It involves training of EMS.	Coleen Vesely Coleen.vesely@Bassett.org	Open

<p>Injury Prevention/ Encare</p>	<p>National ENA is encouraging Choices for Living through their ENCARE program. There is a new spinal immobilization protocol out. The law will be changed regarding informed consent for HIV testing in the unconscious patient. High patients will be tested if there was a needlestick injury to a healthcare worker. EMS educators are collaborating with the DOH to get CECH's for EMS when they recertify ENPC/TNCC.</p>	<p>Coleen.vesely@bassett.org</p>	<p>Open</p>
<p>Membership</p>	<p>NY membership currently 2,179. Chapter presidents should review list to capture all members who should be in your chapter as there are many errors in the state database. Membership is trying to create a list of all hospital VP of nursing. Please make a chapter list and forward. Next year's goal is a speaker's bureau list. Vendor coordinator will ask National ENA for 4 free memberships (instead of 2 received this year) for the Setting the Pace conference Drawing for prizes needs to have more than a phone number, for easier delivery.</p>	<p>Micky Forness mickeyforness@yahoo.com</p>	<p>Open/Closed</p>
<p>Professional Development</p>	<p>TNCC instructor training for 4 took place Aug 1. ENPC instructor training for 3 took place Aug 1. Faculty instructor training for 2 took place Aug 1. Any one interested in taking TNCC/ENPC instructor course on Nov 14 call Joanne Fadale Beta PCEN test opens Aug 5 for registration. Foreign graduate nurses 60,000 over 3 years will be admitted to USA. Standardized orders were discussed. Letter from Barbara Zittel NY State board of nursing was submitted by Mary Ellen Jennison. Your employer's medical executive committee must approve this, not just group of doctors. Income to NY State council is less due to fewer TNCC classes</p>	<p>Helen Keating efkhk@msn.com Joanne Fadale Tjjmf40@aol.com Mary Ellen Jennison Mary_ellen_jennison@uhs.org</p>	<p>Open/Closed</p>

	last year waiting for the TNCC rollout. Also NYSCENA bought text books for the roll-out. New test A & B are difficult. Scores are lower.		
Professional Issues and Practice	EN 411 activities continues.		Open
Professional Issues and Practice		Helen Keating efkhk@msn.com	Open
Professional Issues and Practice- Government affairs	Legislative breakfast 2010 plans have started, the date TBA. A list will be developed that assigns an ENA council member with their appropriate legislative representative by Martha Reid.	Sue Prezzano Tnc136@aol.com	Open
Chapter Reports	<p>Adirondack- Teaching Day Sept 12 Sending recruiting packets for new ED employees at area hospitals. Will also have a booth at Lifestar trauma conference. TNCC courses held 2 xs. Fall dates RBA</p> <p>Bklyn-SI- Members=280- Audrey Duprey-Sealey dupreesa@nychhc.org reported by Ivy Teaching day TBA</p> <p>Central –new Members= contact: Steven Olson olsonson@upstate.edu reported by Dan Dennis 2 educational dinners Bicycle helmet give-aways by Upstate Peds ER 2 new ENPC instructors CEN review class TNCC 10/22 and 29 ENPC Sept 24 and Oct 1 ENPC Nov 12 and 19</p>	By Sara Seiler Sseiler22@yahoo.com	Open/Closed

	<p style="text-align: center;">Reaching out to nursing schools for members</p> <p>CHATT- Members=27-(15 new members) CEN review class May 2008 TNCC- TBA</p> <p>Genesee- Members=Oct 8 Teaching Day by Laura Criddle TNCC Nov 8/9 ENPC Oct 11/12 CEN review May 8 Fall dinner TBA</p> <p>Lower Hudson –reported Helen Keating(Contact :Sandi Tetter ftetter@hvc.rr.com)</p> <p style="text-align: center;">Fall dinner meeting for emergency nurses day TNCC TBA Phelps Memorial Hosp</p> <p>Manhattan- Bx- ENPC Oct 4 TNCC Sept 13 St Vincent’s NY, Nov 22/23 St Barnabas Fall Gala TBA</p> <p>Mark Twain- Members=45-reported by Linda Yonkin TNCC TBA Oct Contact MaryAnn Teeter @Arnot Ogden Medical Center</p> <p>Mid-Hudson- Members=120- contact: Jean Walsh jwalsh@sfhmc.org reported by Peg Gallagher</p> <p style="text-align: center;">St Frances trauma day AARP safe driving for seniors TNCC Aug 5/6 at Kingston TNCC at St Francis ENPC Oct 15/16 at Kingston Hosp.</p>	<p><u>By Michele Forness</u> mickeyforness@yahoo.com</p> <p>by Gwen Williams Gwilli1@rochester.rr.com</p> <p>By Sue McAllen pase@frontiernet.net</p> <p>by Linda Yonkin layonkin@stny.rr.com</p>	
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	<p>Mohawk- Anna Giannico agiannic@stemc.org reported by Coleen Vesely TNCC July 30, and Aug 7, Oct 16/17 Utica Contact ftaleric@stemc.org Nov 5/6 St Mary's Troy contact Coleen Vesely ENPC Sept 4/5 Bassett Nov 8-EMS Teaching Day Cooperstown</p> <p>Nassau/Queens- Janet Shelters jshelters@snch.org Reported Janice Syers Chapter meeting July 21 CEN class 9/4/08 Winthrop Chapter conference 10/1/08 TNCC Aug 15/16 ENPC Oct 17/18</p> <p>Southern Tier-Members=45-now 58 (10-15 active) many new</p> <p>Suffolk- Members=180 Katrin Keane Kitkat022700@aol.com kkeane@southamptonhospital.org -reported by Phyllis Parker May SANE update meeting topic Sept 8 next meeting Mather Hosp</p> <p>Western- Members=11 new members- last meeting had 35 present ENPC Oct 7/14 TNCC Oct 21/28 CEN review– Oct 29,30 Kaleida Health</p>	<p>By Marty Reid martyreidrn@yahoo.com</p> <p>By Cheryl Marcel@verizon.net</p>	
National liaison	Not present	dgurney@capecodhealth.org	
National ENA General Assembly	As stated above. The delegate reimbursement from NY will be: \$400 NYS delegate who has attended less than 2 state council	Laura Giles lauraagiles@	Open/Closed

<p>(Minneapolis) delegates</p>	<p>meetings in 2008</p> <p>\$500- NYS delegate who has attended at least 2 state council meetings in 2008</p> <p>\$600- NYSCENA 2008 board members</p>	<p>verizon.net</p>	
<p>New Business</p>	<p>ENAF auction donation- Coleen Vesely will create another the piece of jewelry. A Tiffany jewelry piece will be purchased</p> <p>Motion by: Rosa Waldroff:to spend \$300 for a jewelry donation to ENAF</p> <p>Amended by Maggie Miller to spend \$300 for a Tiffany jewelry piece and no more than \$200 to Coleen Vesely for a handcrafted jewelry piece.</p> <p>2nd by :Lisa Kosits</p> <p>Vote = yes = 16 no =0 abstention=0</p>	<p>Laura Giles lauraagiles@verizon.net</p>	<p>Open/Closed</p>
	<p>Motion by: Sue Knapp to purchase a 10 seat table @ the academy dinner for \$650 to signify Joanne Fadale's acceptance into the Academy of Emergency Nursing</p> <p>2nd by :Rosa Walroff</p> <p>Vote = yes = 16 no =0 abstention=0</p>		
	<p>Motion by: Lisa Kosits to spend the funds to mail a letter to each emergency dept. in NY state recognizing emergency nurses for emergency nurses day Oct 8</p> <p>2nd by :Peg Gallagher</p> <p>Vote = yes = 16 no =0 abstention=0</p>		
	<p>Coleen suggests soliciting for a new webmaster or a website company to update the webpage and possibly link Paypal. It needs to be up-to-date. (Request for proposal) RFP needs to be done</p> <p>Motion by Coleen Vesely: An adhoc committee needs to be formed to find vendors for a new interactive website for New York State ENA</p> <p>2nd by :Lisa Kosits</p>		

	Vote = yes = 16 no =0 abstention=0 Sue Breese, Phyllis Parker Mary Ellen Jennison, Sue Knapp, Peg Gallagher, Maggie Miller and Mary Roth will be on the committee.		
	Motion by: Lisa Kosits to buy flowers for Cathy Carlson and Joanne Fadale at the time of their awards at National ENA not to exceed \$200 2nd by : Kathy Conboy Vote = yes = 16 no =0 abstention=0		
Next meeting- Minneapolis	For Minneapolis 1st day- business casual. 2nd day- matching blue NYSCENA shirt. Please call Laura if you do not have a shirt.		
Next meeting	Nov 15 Queens- proceeded by Nov14th TNCC/ENPC instructor training. Contact Joanne Fadale for instructor registration		Open/Closed

**Respectfully Submitted,
Cheryl Marcel**

	Jan 08	April 08	Aug 08	Nov 08	Jan 09	April 09	Aug 09	Nov 09
Adirondack	2	1	1					
Brooklyn Staten Island	1	2	2					
Central	0	0	1					
Chatt	0	2	2					
Genessee	0	2	2					
Lower Hudson	2	1	0					
Manhattan Brx	1	1	1					
Mark Twain	0	1	1					
Mid-Hudson	1	2	2					
Mohawk	1	1	1					
Nassau Queen	1	2	2					
Southern Tier	2	2	2					
Suffolk	1	2	1					
Western	2	2	0					
Quorum	No- 14	yes 21	yes 19					
Total present + BOD	14+5	28+7	28+7					

File:2008 ENA minutes April