

**NEW YORK STATE COUNCIL  
EMERGENCY NURSES ASSOCIATION  
MEETING MINUTES**

**MEETING DATE: Jan 17,2009 LOCATION: Poughkeepsie Grand Hotel**

<b>TOPIC</b>	<b>DISCUSSION &amp; ACTION</b>	<b>RESPONSIBLE PERSON</b>	<b>STATUS</b>
Next meeting	April 25 after Setting The Pace Conference Saratoga Springs NY 232 Broadway Saratoga Springs 12866 1-518-584-4550	Sue Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a>	
Future meeting	August 15 Stoney Brook Long Island Holiday Inn Express 1-631-471-8000 Cost \$139 group code ENA	Sue Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a>	
Future meeting	November 14 Woodcliff Lodge, Rochester 199 Woodcliff Fairport 14450 1-585-248-4800 cost-\$129	Sue Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a>	

Call to Order	Establish Quorum <a href="C:\Users\Cheryl Marcel\Documents\2008 ENA excel chapter quorum.xls">C:\Users\Cheryl Marcel\Documents\2008 ENA excel chapter quorum.xls</a>	Sue Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a>	Closed	
	Adirondack			1 Vining
	Brooklyn Staten Island			2-Sealey,Richardson
	Central			1 Stewart
	Chatt			0
	Genesee			1 Knapp
	Lower Hudson			2 Tetler,Portoro
	Manhattan Bronx			2-McAllen,Barry
	Mark Twain			1-Yonkin
	Mid-Hudson			2-Walsh,Prezzano
	Mohawk			1-Veseley
	Naussau Queens			2 Jax,Helsmorig
	Southern Tier			2 Reid,Stoeckel

	<table border="1"> <tr> <td><b>Suffolk</b></td> <td><b>1-Clasen + add Parker</b></td> </tr> <tr> <td><b>Western</b></td> <td><b>0</b></td> </tr> <tr> <td><b>total</b></td> <td><b>18</b></td> </tr> <tr> <td><b>Quorum</b></td> <td><b>yes</b></td> </tr> </table>	<b>Suffolk</b>	<b>1-Clasen + add Parker</b>	<b>Western</b>	<b>0</b>	<b>total</b>	<b>18</b>	<b>Quorum</b>	<b>yes</b>		
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<b>Western</b>	<b>0</b>										
<b>total</b>	<b>18</b>										
<b>Quorum</b>	<b>yes</b>										
<b>Establish a Quorum</b>	<b>Quorum Established</b>	<b>Cheryl Marcel</b> <a href="mailto:cherylmarcel@verizon.net">cherylmarcel@verizon.net</a>	<b>YES</b>								
<b>Approval of Minutes</b>	<b>Minutes approved as amended-ManhattanBronx-delete Ann Giannoco in role call Nov 2008</b> <b>Add Sue Knapp instead of Waldroff in Genesee</b> <b>Yes 16 no 0</b>	<b>Cheryl Marcel</b>	<b>Closed</b>								
<b>President's Report</b>	<b>See below topics. Transparency and renewed communication discussed.</b>	<b>Sue Breese</b> <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a>	<b>Open</b>								
<b>Immediate Past President's Report</b>	<b>Membership grew from 1,951 to 2,266</b> <b>Annual report PowerPoint presentation given. Summary in minutes. Full report upon request. Events include legislative breakfast, Hawaii leadership conference, Setting the Pace Spring conference, New TNCC/ENPC instructors across the state, roll out of CPEN certification exam, raised \$2,000 in raffles to 911 scholarship fund</b> <b>Voted to change to 501c3 tax status</b> <b>ENA 411 assignments received</b> <b>Awards reviewed- Ginny Hens Award to Josh Kulp, Educator of the year to Ivy Budhai-Henry, Anita Dorr Award for Nursing Excellence to Mary Ellen Jennison, Special recognition to Maria Tia Lay, Laura Giles appointed to ENAF board. NY State received the Pillar award, Kathy Carlson awarded Anita Dorr award</b> <b>Joanne Fadale inducted into FAEM</b>	<b>Laura Giles</b> <a href="mailto:lauraagiles@verizon.net">lauraagiles@verizon.net</a>	<b>Closed</b>								
<b>President-Elect Report</b>	<b>Need submissions for the following ASAP: Anita Dorr award-for nursing excellence, Educator award, Jenny Hens-pre-hospital care ,&amp;Special recognition award</b> <b>April 1<sup>st</sup> deadline-needs brief bio for each submission</b>	<b>Deb Taylor</b> <a href="mailto:Ddt1027@verizon.net">Ddt1027@verizon.net</a>	<b>Closed</b>								

	A list of previous awards was requested by Judy Jax which be in the newsletter		
Secretary Report	Congrats sent to Helen CPEN Need chapter info- Brooklyn St Is delegates, Lower Hudson Manhattan Bronx everything, NassauQueens-officers, Southern Tier delegates. New sign in sheets so that you will sign in under representative or alternates	Cheryl Marcel <a href="mailto:Cherylmarcel@verizon.net">Cherylmarcel@verizon.net</a>	Closed
Treasurer Report	Lost \$9,000. Newsletter& Hawaii leadership costs were high Balance \$78,000 Expenses \$87,000 Committee budgets are requested. Reimbursements needs receipts first before check is written.	Rosa Waldroff <a href="mailto:Pijny48@aol.com">Pijny48@aol.com</a>	Closed
Director-at-Large Report	Chair for conference see below	Ivy Budhai <a href="mailto:ibudhaihen@aol.com">ibudhaihen@aol.com</a>	Closed
Director-at-Large Report	No report	Maggie Miller <a href="mailto:Mmiller7@hvc.rr.com">Mmiller7@hvc.rr.com</a>	Closed
Conference Committee	1000 Extra brochures brought here Letters need to be bolder on brochure next year Nat'l ENA BOD will be scheduled for Town Hall forum with Gail Lenahan, AnnMarie Papas, Bill Briggs at the conference. Peg Gallagher will be chairman next year, arrangements probably @ Saratoga Springs. Dates are under consideration. A sponsor is needed to pay for the opening reception in April. Hypothermia services, disaster, triage, hemophilia, concussion, women's issues- possible topics Dr Sealy- speaker co-coordinator Conference 2010 Contracts are thru MaryEllen Jennison-needs more vendors Deb Taylor President elect is in charge of awards and gifts. Each chapter should bring a basket and individual items from members. Genesee chapter -funding folders, Nassau-Queens funding-cocktail hour. Mailing of basket winners is costly. Arrangements should be made for pick-up this year	Ivy Budhai <a href="mailto:ibudhaihen@aol.com">ibudhaihen@aol.com</a>	Open

<p><b>Communications Committee</b></p>	<p>Newsletter deadline Jan 23. A late submission costs more. 8 pages cost \$1800. 12 pages cost \$3700 Conference needs to say how much of the brochure should be in the newsletter. Pre-printed postcards will be made up about newsletter advertising opportunity by Samantha Vining. Total newsletters sent 2800 quarterly. Call for awards, speaker bio's, 501c3 info, Jill recruited 19 members in Mid-Hudson, She will write CEN inspirations and how she recruited members. \$884 vs. \$600 for standard postal rate for newsletter mailed. Electronic newsletter vs. snail mail delivery was discussed. Transition to electronic newsletter would take 1 year, based that webmaster could send the newsletter. Most organizations are moving the electronic way. Articles for Jan newsletter: membership, how to become a CEN, Update your email address with National, how to check National website what chapter you are assigned, bios of conference speakers, list of all state council meetings when and where. Also need articles from Adirondack, Brooklyn Staten Island, Central and Chatt Meg Barry motions to mail summer newsletter by standard mail 2<sup>nd</sup> - Lynn Helmsorig Yes 16 No 0</p>	<p><b>Phyllis Parker</b> <a href="mailto:Pparker39@optimum.net">Pparker39@optimum.net</a></p>	<p><b>Open</b></p>
<p><b>EMS</b></p>	<p>11461 Bill for HIV testing if pt is unconscious. Family consent not allowed. Trauma programs close when surgeons unavailable. May17-23 EMS week. ATS Trauma meeting May 21 Rochester Oct 15-18 Trauma Conference-“Vital Signs” focus undetermined ENA invited to participate in the educational component @ this conference. Table/Booth price possibly \$600 Albany Crown Plaza Feb 11-\$40-45- next meeting 6 pm MOLST form is not a DOH form.</p>	<p><a href="mailto:Coleen.vesely@bassett.org">Coleen.vesely@bassett.org</a></p>	<p><b>Closed</b></p>
<p><b>Injury Prevention</b></p>	<p>CDC site has info about concussions “Heads Up Program” with</p>	<p><a href="#">Judy Jax</a></p>	<p><b>Closed</b></p>

	<p>free power point presentation</p> <p>Senior Mobility website- Senior citizen affairs gives out address/locations for you to mail info to locals. Consider doing a presentation</p> <p>Alcohol screening in the ER's. Possibly JCAHO initiative.</p> <p>ENA has screening tool. SBIRT</p>	<p><a href="mailto:jjax@winthrop.org">jjax@winthrop.org</a></p>	
<p>Professional Development</p>	<p>Joanne Fadale</p> <p><a href="mailto:Tjmf40@aol.com">Tjmf40@aol.com</a></p> <p>ENPC/TNCC book price will increase by June 1</p> <p>They are canvassing for instructors. Instructor course will be held in Long Island in August 2009. Qualification letter needed. TNCC test is hard. Critical thinking needed. An instructor status was revoked recently. There is a new instructor that needs to be re-validated. NYS Health Dept was called to recognize TNCC for paramedic program- recertification hours would be recognized too.</p> <p>Need suggestions for educational component. Possibly leadership/management component. This might interest more managers to come. Possible topics: Competencies, crucial conversations, hiring/firing, Roberts Rules of Order, Managers forum, government policy. Manager problem solving to market ENA as this value piece. Possibly evening piece prior to the Council meeting. Consider dinner meeting 5-9 pm</p> <p>CATN being considered</p>	<p>Reported by:</p> <p>Sue Knapp</p> <p><a href="mailto:Rknapp5@rochester.rr.com">Rknapp5@rochester.rr.com</a></p>	<p>Closed</p>
<p>Professional Issues and Practice</p>	<p>Jan 26 2010 legislative breakfast date assigned</p> <p>Quarterly meetings on the NYS budget</p> <p>Trauma Society collaboration is requested for breakfast.</p> <p>A letter was composed by the team and read by Samantha Vining spelling out the concerns of the committee about funding of health related programs and nurse staffing as described in the lengthy letter. A more concise letter was suggested to be sent to chapter presidents. The governor needs to triage the limited funds thru NYS.</p>	<p><a href="mailto:SuePrezzano@TNC136@aol.com">Sue Prezzano</a></p> <p><a href="mailto:TNC136@aol.com">TNC136@aol.com</a></p>	<p>Closed</p>

	<p><b>DOH can not mandate equipment but capnography is strongly suggested. It can mandate standard of care.</b></p> <p><b>Hypothermia induction discussed.</b></p> <p><b>EMS week may 17-24</b></p> <p><b>Trauma conference will be held in Rochester</b></p>		
<b>Membership</b>	<p><b>Please let Mickey know if you have someone is assigned to you that really belongs somewhere else.</b></p> <p><b>Reverse raffle will be in Saratoga</b></p> <p><b>Membership letter sent to each hospital</b></p> <p><b>Zip code assignment wrong in Brooklyn ST Is</b></p> <p><b>National should send a letter of what zip codes are assigned to your chapter.</b></p> <p><b>Please check your chapter assignments thru the ENA website.</b></p> <p><b>This should go in the newsletter again.</b></p>	<p><b>Mickey Forness</b>  <a href="mailto:mickeyforness@yahoo.com"><u>mickeyforness@yahoo.com</u></a></p>	<b>Closed</b>
<b>501c3 update</b>	<p><b>The change in filing status is progressing and should be done by end of March</b></p> <p><b>If a chapter is 501c3, they can not compete with the state ENA council is a 501c3. A summary was reported by several attendees from the Jan16 meeting with the law group who is converting the group.</b></p>		<b>Open</b>

ENAF	<p>Developed in 1991 to support research and education  The challenge is to raise more donations for education and research. In comparison,NJ donated \$12,200 and NY donated \$ 3,681 &amp; \$28,000 received back as scholarships to NY  California, Minnesota, Illinois raised the most \$1 per member is designated as a state challenge.  Raised over \$100 funds today through a raffle  Newsletter article about applying for the scholarship-only 2 NY residents applied for the scholarship and 2 received them.</p>	<p>Laura Giles  <a href="mailto:lauraagiles@verizon.net">lauraagiles@verizon.net</a></p>	Closed
NYSCENA Policy , Procedures, bylaws	<p>Responsibilities of the committees, officers, delegates, representatives, newsletters are forth in the policy.  Meal policy states all meals during a council are paid if 48 hours notice is given. Be sure to RSVP.  Bylaws outline: a chapter can insert their own names into a national ENA template  Sue Knapp made a motion to establish a bylaws and procedures task force  2<sup>nd</sup> Sandi Tetler  Laura commented that a conference call is easy to conduct business  Yes 20 No=0  Volunteers are; Sue Knapp ,Mary Lou Killian,Mary Ellen Jennison,Kathy Conboy, Steven Stewart,Sue Breese, Laura Giles  This taskforce will determined if our bylaws need modification after the 501c3</p>	<p>Sue Chalupa  Breese  <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a></p>	Closed
National ENA delegates	<p>50:1 delegate representation currently. Changes may become 75:1 or 100:1  General Assembly re-tooling possibilities due to AV costs, keypads costs, food cost, and travel allocations: possibly limiting 35 minute for each bylaw discussion. Re-write</p>	<p>Sue Chalupa  Breese  <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a></p>	open

	<p>meetings conflicts with social engagements. Certain states dominate speaking points. Discussion arose about decreasing each state's # of delegates.</p> <p>Minimum representation is 2 per state, more time for discussion, start earlier. Possibly eliminate ACEP address. No keypad questions. Move town hall meeting, delegate webinars, pre-notification of delegates if council meeting is too soon, Tabulation/questionnaire from each state is due in February. Questionnaire was completed online during the meeting- await results from National. The point system was reviewed about state selecting their delegates for the National Assembly.</p>		
ENA historian	<p>Kathy Conboy 162 Matthews Binghamton 13905</p>	<p>Sue Chalupa Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a></p>	Closed
National ENA needed volunteers	<p>1.Media chair relationship-Mary Ellen Jennison, 2.membership- Mickey Forness, 3.Peg Gallagher certification chair-CEN,PCEN,TNCC,ENPC, 4.student nurses chair- Steven Stewart <a href="mailto:singrdud@aol.com">singrdud@aol.com</a> 5.volunteer development- Rich McCafftry- <a href="mailto:richcooperstown@stny.rr.com">richcooperstown@stny.rr.com</a></p>	<p>Sue Chalupa Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a></p>	Closed
President's Report	<p>Lower Hudson, Nassau Queens, Manhattan Bronx chapter reports missing at ENA Financial reports missing from 12 chapters</p>	<p>Sue Chalupa Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a></p>	Open
Website	<p>Website RFP from Grey goose Graphics, Bryan from NYS, &amp; 5 others submitted. 1 proposal read. Discussion occurred A motion by Sue McAllen to allow the NYSCENA board to get answers about the questions submitted by the council representatives about updating the website and make decisions about proceeding forward with the website. 2<sup>nd</sup> by Meg Barry Yes 17 no-0</p>	<p>Sue Chalupa Breese <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a></p>	Open



	<p>Can the current website owner transfer to another master?  Maximum price TBD  Add 1000 mailboxes to match membership totals.  Check out capabilities to email the newsletter.  Kathy Convoy voices concerns about expensive mailing of newsletter and possible effectiveness of a website for the newsletter.</p>		
President's Report	<p>Motion by Sue Prezzano to  Send the letter read by Sam Vining from the NYS council and ENA members to their own districts targeting the health care reform  2<sup>nd</sup> by Sandi Tetler  Yes 17 no 0  The letter will be attached to the minutes when sent.</p>		Open
President's Report	<p>Thank you to the emergency responders to the recent airliner crash in NY City that rescued all the lives on Feb 15</p>	<p>Sue Chalupa  Breese  <b><a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a></b></p>	Closed
Chapter Reports As submitted by paper copy to the secretary	<p>Adirondack- Members=  Course offerings :Eye injuries March 18  Bklyn-SI- Members=280 by Dr Sealey  Educational Day May 13,Jan 9 Disaster Preparedness,  March poison control  Central -Members= reported by Steven Stewart  Course offerings TNCC Jan 15/16, March 11/18,Sept 2/9  ENPC April 5/6,Sept 9/16,Oct 15/16  Chatt- Members no report  Genesee- Members=160 by Sue Knapp  Course offerings TNCC April 4/5 contact Sue Breese  Lower Hudson -Members  Course offerings TNCC May 7/8, Sept 26/27  ENPC May 2/3  CEN review April 3,4,5</p>	<p>Samantha Vining  <b><a href="mailto:adirondackena@gmail.com">adirondackena@gmail.com</a></b>   Audrey Duprey-Sealey  <b><a href="mailto:dupreesa@nvchhc.org">dupreesa@nvchhc.org</a></b>   <b><a href="mailto:Rknapp5@rochester.rr.com">Rknapp5@rochester.rr.com</a></b>   Sandi Tetler  <b><a href="mailto:ftetler@hvc.rr.com">ftetler@hvc.rr.com</a></b></p>	Closed

	<p><b>Manhattan- Bx- Members=</b>  <b>Course offerings TNCC March 14/15, June 6,7, Nov 21/22</b>  <b>ENPC Feb 7/8, Oct 3/4</b>  <b>Fall Gala Oct 2009</b></p> <p><b>Mark Twain- Members=55</b>  <b>Course offerings TNCC May 8/9</b></p> <p><b>Mid-Hudson- Members</b>  <b>March 24/25 CATN</b></p> <p><b>Mohawk- Members=</b>  <b>Course offerings TNCC Aug 5/6 Cooperstown</b>  <b>ENPC June 4/5 Sept 3/4</b>  <b>Education Day Nov 6 2009- cue's- call Coleen</b>  <b>EMS/ Injury Prevention-every 2<sup>nd</sup> Sat of the month</b></p> <p><b>Nassau/Queens- Members=285</b>  <b>Course offerings TNCC Jan 30/31, April 1,2,</b>  <b>ENPC Feb 26/27</b></p> <p><b>Southern Tier-Members=45</b>  <b>Course offerings TNCC March 23,24 June 25,26 Nov 4,5</b>  <b>ENPC April 2,3, Aug 27,28 Dec 3,4</b>  <b>Trauma teaching Day 4/25/09</b></p> <p><b>Suffolk- Members=270 NEED CHAPTER INFO</b>  <b>Course offering TNCC March 26 recert, April 16/23</b>  <b>ENPC May 28 June 1</b>  <b>Conferences Jan 12, March 9, May 4, Aug 3, Oct 5, Dec 7</b>  <b>EMS-Teddy bear Clinics</b></p> <p><b>Western- Members=96</b>  <b>Membership drive Feb 2009 with \$10 discount</b>  <b>ACS dinner Feb</b></p>	<p>Sue McAllen  <a href="mailto:pase@frontiernet.net">pase@frontiernet.net</a></p> <p>Linda Yonkin  <a href="mailto:layonkin@stny.rr.com">layonkin@stny.rr.com</a></p> <p>Jean Walsh  <a href="mailto:jwalsh@sfhhc.org">jwalsh@sfhhc.org</a></p> <p><a href="mailto:Coleen.Veseley@bassett.org">Coleen.Veseley@bassett.org</a></p> <p><a href="mailto:jjax@winthrop.org">jjax@winthrop.org</a></p> <p>Marty Reid  <a href="mailto:martyreidrn@yahoo.com">martyreidrn@yahoo.com</a></p> <p>Barb Clasen  <a href="mailto:bclasen@optonline.net">bclasen@optonline.net</a></p> <p>Cheryl Marcel  <a href="mailto:cherylmарcel@verizon.net">cherylmарcel@verizon.net</a></p>	
<b>National ENA liason</b>	<b>Ann Marie Papa- not present</b>	<a href="mailto:Ampapa109@hotmail.com">Ampapa109@hotmail.com</a>	
<b>Next meeting</b>	<b>April 25 after Setting The Pace Conference</b>	<b>Sue Breese</b>	

	<b>Saratoga Springs NY 232 Broadway Saratoga Springs 12866 1-518-584-4550</b>	<a href="mailto:sbreese@Rochester.rr.com">sbreese@ Rochester.rr.com</a>	
<b>Future meeting</b>	<b>August 15 Stoney Brook Long Island Holiday Inn Express 1-631-471-8000 Cost \$139 group code ENA</b>	<b>Sue Breese</b> <a href="mailto:sbreese@Rochester.rr.com">sbreese@ Rochester.rr.com</a>	
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Respectfully Submitted,

Cheryl Marcel

	Jan 08	April 08	Aug 08	Nov 08	Jan 09	April 09	Aug 09	Nov 09
Adirondack	2	1	1	1	1			
Brooklyn								
Staten Island	1	2	2	2	2			
Central	0	0	1	1	1			
Chatt	0	2	2	2	0			
Genessee	0	2	2	2	1			
Lower Hudson	2	1	0	1	2			
Manhattan Brx	1	1	1	1	2			
Mark Twain	0	1	1	0	1			
Mid-Hudson	1	2	2	1	2			
Mohawk	1	1	1	0	1			
Nassau Queen	1	2	2	2	2			
Southern Tier	2	2	2	2	2			
Suffolk	1	2	1	2	1			
Western	2	2	0	2	0			
Quorum	No-14	yes 21	yes 19	Yes 20	Yes 20			
Total present + BOD	14+5	28+7	28+7	20+6	20+7			