

**NEW YORK STATE COUNCIL  
EMERGENCY NURSES ASSOCIATION  
MEETING MINUTES**

**MEETING DATE:** Aug 15, 2009 **LOCATION:** Holiday Inn Express Long Island

<b>Future meeting</b>	November 14 Woodcliff Lodge, Rochester 199 Woodcliff Fairport 14450 1-585-248-4800 cost-\$129 RSVP: NYSCENAsecretary@verizon.net	Sue Breese sbreese@ Rochester.rr.com	
<b>Future meeting</b>	Albany legislative breakfast Jan 25, 26,2010 RSVP: NYSCENAsecretary@verizon.net	Sue Prezzano TNC136@aol.com	
<b>TOPIC</b>	<b>DISCUSSION &amp; ACTION</b>	<b>RESPONSIBLE PERSON</b>	<b>STATUS</b>

<b>Call to Order</b>	<b>Establish Quorum</b> <a href="C:\Users\Cheryl Marcel\Documents\2008 ENA excel chapter quorum.xls">C:\Users\Cheryl Marcel\Documents\2008 ENA excel chapter quorum.xls</a>	Sue Breese sbreese@ Rochester.rr.com	<b>Open/Closed</b>	
	<b>Adirondack</b>			<b>0</b>
	<b>Brooklyn Staten Island</b>			<b>0- 2<sup>nd</sup> roll call =1Richardson</b>
	<b>Central</b>			<b>1=Olson-2<sup>nd</sup> roll call=0</b>
	<b>Chatt</b>			<b>2-Forness, Glendinning</b>
	<b>Genesee</b>			<b>1-Knapp</b>
	<b>Lower Hudson</b>			<b>2-Tetler,Keating</b>
	<b>Manhattan Bronx</b>			<b>2-McAllen,Kosits</b>
	<b>Mark Twain</b>			<b>0</b>
	<b>Mid-Hudson</b>			<b>1-Romani</b>
	<b>Mohawk</b>			<b>0</b>
	<b>Nassau Queens</b>			<b>2-Jax,Helmsorig</b>
	<b>Southern Tier</b>			<b>2-Malenda, Jennison</b>
	<b>Suffolk</b>			<b>2-Clasen,Parker</b>
	<b>Western</b>			<b>1-Fadale</b>
<b>total</b>	<b>16 / 16</b>			
<b>Quorum</b>	<b>15</b>			

<b>Establish a Quorum</b>	<b>Quorum Established</b>	<b>Cheryl Marcel</b> <a href="mailto:cherylmarcel@verizon.net">cherylmarcel@verizon.net</a>	<b>YES</b>
<b>Approval of Minutes</b>	<b>Minutes approved as corrected 1<sup>st</sup> motion Judy Jax- 2<sup>nd</sup> by Mickey Forness</b>	<b>Cheryl Marcel</b>	<b>Open/Closed</b>
<b>President's Report</b>	<b>National delegates list-some memberships due to expire. MUST be current member to vote. Sue led the discussion to change election month for NYSCENA to August Polo shirts Thanks to Phyllis Parker, Barb Clasen, &amp; Connie Kraft for organizing the meeting details on Long Island</b>	<b>Sue Breese</b> <a href="mailto:sbreese@Rochester.rr.com">sbreese@Rochester.rr.com</a>	<b>Open/Closed</b>
<b>Immediate Past President's Report</b>	<b>State challenge for ENAF- NY receives 2<sup>nd</sup> place She will entertain nominations for 2010 officers. President – elect, secretary, and director at large will be open. Only a few have volunteered</b>	<b>Laura Giles</b> <a href="mailto:lauraagiles@verizon.net">lauraagiles@verizon.net</a>	<b>Open/Closed</b>
<b>President-Elect Report</b>	<b>2010 Council meeting locations will be-Jan 25,2010 Albany Tues=Legislative breakfast Albany BOD meeting Jan 24- Jan 24,2010 dinner pm with Trauma Society Call to tell your legislative reps that you are coming April 22,23=Saratoga Springs Procedures read by Kathy Conboy- in the year of the legislative breakfast, the president elect will have an option to choose a meeting location outside of the upstate/downstate regulation. Deb will choose Buffalo for Aug or Nov 2010</b>	<b>Deb Taylor</b> <a href="mailto:Ddt1027@verizon.net">Ddt1027@verizon.net</a>	<b>/Closed</b>
<b>Secretary Report</b>	<b>CONGRATULATIONS were sent to Dr.Lisa Kosits who passed CPEN &amp; DR of Nursing Lists for 2010 National Work Teams &amp; Committees circulated National ENA website list of NY ENPC/TNCC classes will be circulated for updates today and submitted for the newsletter. Sign-in sheet is preprinted for representatives, alternates, and guests broken down by chapters. Starting this month ENA</b>	<b>Cheryl Marcel</b>	<b>Open/Closed</b>

	<b>membership # will be requested on sign-in sheet</b>		
<b>Treasurer Report</b>	<p>Successful April conference \$23,000 ahead of last year  Cost of the website-\$2,000 which is start-up cost  \$42-72 per month (will average to be \$1000 per year)  Paypal working- need to have funds transfer into savings  Can treasurer freeze the accounts? TBA- further info needed from HSBC  To keep a hard copy of newsletter are costs below-  Paper newsletter \$10,000 (\$2700x4) + \$3600 for conference flyers  501c3-still trying-legal portion not done  Only 2 April financial chapter reports have been submitted from chapters to state treasurer. Please turn them in.</p>	<p>Rosa Waldroff  <a href="mailto:Pijny48@aol.com">Pijny48@aol.com</a></p>	<b>Open/Closed</b>
<b>Director-at-Large Report</b>	<p>Membership drive , injury prevention ,  Free Gun locks distributed in her area</p>	<p>Ivy Budhai  <a href="mailto:ibudhaihen@aol.com">ibudhaihen@aol.com</a></p>	<b>Open/Closed</b>
<b>Director-at-Large Report</b>	N/A	<p>Maggie Miller  Mmiller7@hvc.rr.com</p>	<b>Open/Closed</b>
<b>Bylaws committee</b>	<p>Conflict of interest  Policy &amp; Procedures reviewed. Changes voted. Revision list to follow these minutes</p>	<p><a href="mailto:Kathy_Conboy@uhs.org">Kathy Conboy @uhs.org</a></p>	
<b>Conference Committee</b>	<p>Successful- 2010 Saratoga Springs Aril 22-24  more space needed for refreshment area, vendors &amp; raffles,  2010 registration co-coordinator (Sue with Barb Clasen),  basket raffles chairmen Jean Smith / Dr Sealy  Need to submit vendor info to Mary Ellen Jennison  Save the date flyers to be distributed in Baltimore  Single certificate next year instead of 6 individual- to save paper  Tote bags well received- will pursue a chapter sponsorship again- will count remaining bags  Vendor contracts and brochure await speaker list  Chapter baskets again needed &amp; individual donations</p>	<p>Ivy Budhai  <a href="mailto:ibudhaihen@aol.com">ibudhaihen@aol.com</a></p>	<b>Open/Closed</b>

Conference addendum	Per request of NYSCENA president: conference chairman abstentia report will be included in the minutes		
Conference	No children policy will be copied identically from National ENA brochure and added to the next Setting the Pace.		
Communications Committee	<p>Last newsletter standard mail (4-5 days delivery)- &amp; future newsletters will be standard mail</p> <p>Discussion about opting out of NYSCENA “paper” newsletter thru the website, but newsletter refusals is too labor intense- The mailing list would need reviewed/changed for each newsletter. August 22-deadline for summer newsletter</p> <p>MidHudson, Nassau Queens, Mohawk need to submit articles</p> <p>Need board of director nomination info</p> <p>Emergency Nurses Week Oct-letter from state president will be sent to each chapter and on website- will send an article “Emergency nurses prepared for the unexpected” is theme for Emergency nurses week</p> <p>Extra newsletters and conference brochures here</p> <p>Cut-off dates for hotel reservation in Fairport Nov.will be in newsletter</p> <p>Article needed from Joanne about TNCC/ENPC</p> <p>Article needed about Delegate info from Ivy</p> <p>Article needed from Ivy about conference date/ speaker costs</p> <p>Article needed for special recognition</p> <p>Article needed re:Quarterly financial chapter statement to Rosa</p> <p>Article needed from Cheryl to RSVP</p> <p>Article needed for save the date April 22-24, 2010 Ann Marie Papa guest speaker, National ENA president</p> <p>Article needed from Laura Giles calling for suggestions for director candidates to NYSCENA board- elections Nov 09</p> <p>Committee recommends 2 forms of newsletter –Paper and website forms.</p> <p>State officers will be listed in each newsletter</p> <p>Let members know who are on National work groups from our</p>	<p>Phyllis Parker  <a href="mailto:Pparker39@optimum.net">Pparker39@optimum.net</a></p> <p>Article needed from  ManBronx,L.Hudson,MarkTwain</p>	Open/Closed

	<p>state -Laura Giles ENAF, Lisa Kosits, Joanne Fadale  8 page newsletter postage 1<sup>st</sup> class=\$850  Standard=\$600</p> <p>Website- should list forms/treasury requests and deadline dates  Website has vendor contracts  Website has bylaws listed</p>		
ENAF	<p>Donations from cell phone ringing, raffle today for stethoscope for ENAF donation  5-6 scholarship applicants from NY  \$163 short of winning award (Penn. Was 1<sup>st</sup> place)  \$3,000 donated 2008 from NY but in 2009- \$10,000 donation  Genesee, Western, Brooklyn, Adirondack, Bill Briggs, Manhattan Bronx all donated to ENAF  Need jewelry donation from NY for ENAF auction Baltimore  Sue McCallen 1<sup>st</sup> motion to spend up to \$500 for ENAF jewelry piece for auction. Sue Knapp 2<sup>nd</sup> yes 16-no-0</p>		
Volunteer committee	Media liason from MaryEllen Jennison- she will forward to individual chapter involved		
Volunteer committee	Student nurse-no report		
Volunteer committee	Volunteer- no report		
	Certification-no report		
	Membership-Possible reduced fee for long time ENA member		
Legislative breakfast	<p>Jan 24-25,2010  ATS will join us &amp; Donating \$500 toward breakfast  Crowne Plaza Hotel, Albany  No talking points developed yet  Possibly :Children onboard with DWI driver after recent incident  Possibly :DWI Felony offense with children &lt; 16yr old onboard  Possibly :Felony offense if assault upon an emergency department worker  Rita Anderson hurt at work</p>		
EMS	No report	<a href="mailto:Coleen.vesely@">Coleen.vesely@</a>	Open/Closed

		<a href="http://Bassett.org">Bassett.org</a>	
<b>Policies &amp; Procedures</b>	<b>Committee recommendations brought forward from Kathy Conboy. All revisions are available upon request. Changes voted unanimously.</b>		
<b>Injury Prevention</b>	<p><b>New National Safety Goal due to be released</b></p> <p><b>ENA Webinar Oct 28- Suicide risk screening</b></p> <p><b>Poster/triage guide \$7 on ENA website</b></p> <p><b>SBRC</b></p> <p><b>Safer hand-off for interfacility</b></p> <p><b>STOP injuries-program thru ENA</b></p> <p><b>Submit reports of injury prevention programs to Judy Jax</b></p> <p><b>DOH meeting hospitals-to implement injury prevention programs in localities</b></p> <p><b>Free gun locks (from National ENA) discussed as 1<sup>st</sup> initiative in chapters</b></p> <p><b>Dermabond has free coloring book for kids- Call dermabond salesman</b></p> <p><b>Gun exchange for free groceries in some areas</b></p> <p><b>I PRO-surveys hosp on overcrowding</b></p> <p><b>1<sup>st</sup> hosp empty- 2<sup>nd</sup> Laura's</b></p> <p><b>Island Peer Review Org</b></p> <p><b>Long term facilities need hosp participant study (Dr Peer)</b></p> <p><b>NJ has mandated form-check list</b></p>		
<b>Membership</b>	<p><b>NY Total-2,474- letter to be sent to each new member and pin sent- Where to obtain them</b></p> <p><b>Listserv ideas for recruitment/retention</b></p> <p><b>Give 1 Membership renewal for Emergency nurses Day</b></p> <p><b>1<sup>st</sup> motion -Sue McAllen 2<sup>nd</sup> motion Judy Jax</b></p> <p><b>CEN names from Connection should go into NY website</b></p>	<b>Mickey Forness</b> <a href="mailto:mickeyforness@yahoo.com">mickeyforness@yahoo.com</a>	<b>Open/Closed</b>
<b>Professional Development</b>	<p><b>5 TNCC / 3 ENPC 8 new instructors</b></p> <p><b>Recommend not to sponsor summer instructor training- poor response in summers</b></p>	<b>Joanne Fadale</b> <a href="mailto:Tjmf40@aol.com">Tjmf40@aol.com</a> <b>Sue Knapp</b>	<b>Open/Closed</b>

	<p>Joanne will investigate challenging a course  Recommend having council meeting 3 weeks prior to General Assembly  New suspension &amp; revocation policy/ &amp; CATN procedures on National website- go to check  CATN- to be held in Nov 13/14  New disc available for TNCC courses  Challenge TNCC Version 6 if current- need new book Version 6  New ENA website-get course reports for TNCC/ENPC instructors  (members only)  \$1000 grant from ENA for TNCC (used to be \$2000)  Attendance rosters for classes need to be sent to ENA  Check administrative policy for revocations</p>		
Professional Issues and Practice	No report	Sue Prezzano <a href="mailto:TNC136@aol.com">TNC136@aol.com</a>	Open/Closed
Membership	<p>NY Total-2,474- letter to be sent to each new member and pin sent  Give 1 Membership renewal for Emergency nurses Day  1<sup>st</sup> motion -Sue McAllen 2<sup>nd</sup> motion Judy Jax  CEN names from Connection should go into NY website</p>	Mickey Forness <a href="mailto:mickeyforness@yahoo.com">mickeyforness@yahoo.com</a>	Open/Closed
Chapter Reports	Adirondacks- NA		
Chapter Reports.	<p>Bklyn-SI- Members=247  July 22 meeting  2 conference May and July Critical lab values-  next Sept 9 domestic violence</p>		
Chapter Reports.	<p>Central  CEN review Nov 19,20  TNCC Dec 2009-09-01 see CNYENA.org for dates</p>		
Chapter Reports.	<p>CHATT- Members 32 members  May-evidence collection plus EMS attendance in May  TNCC Nov 7/8  911 blood drive-want 300</p>		

	<b>Give aways/baskets</b>		
<b>Chapter Reports.</b>	<b>Genesee- Members=149 Membership drive Oct 13 conference 2 TNCC Dec 4,5 ENPC Sept 12,13</b>		
<b>Chapter Reports.</b>	<b>Lower Hudson – 20 new members Conference-neuro science emergencies DMAT-need ER nurses- ENPC with mid-Hudson Nov 3 TNCC-Nov 3</b>		
<b>Chapter Reports.</b>	<b>Manhattan- Bx 500 members Course TNCC full ENPC ST Luke Oct 3/4 Nov 17-GALA- panel discussion Terry Foster Own website starting Membership ENA award this quarter Melanie Gordon had a proclamation from mayor Lisa Kosits received ANA Award TNCC Oct 24,25 St Luke's ENPC Oct 3,4 Montefiore</b>		
<b>Chapter Reports.</b>	<b>Mark Twain</b>		
<b>Chapter Reports.</b>	<b>Mid-Hudson- Website TBA Oct 14 CEN review 2 new instructors TNCC fall and Aug 09-enpc Sept and Oct</b>		
<b>Chapter Reports.</b>	<b>Mohawk- Members=</b>		
<b>Chapter Reports.</b>	<b>Nassau/Queens- Members 265= Education day June 3 -130 participants CATN 1<sup>st</sup>- full 24 attendees July 15,16 ENPC Oct 24 Winthrop /TNCC full Aug 27,28</b>		
<b>Chapter Reports.</b>	<b>Southern Tier-Members=64 Sept 9 meeting 20 people Oct 1 –all day teaching day TNCC Nov 4,5 @ UHS &amp; Dec 1,2/ENPC Dec 3,4 &amp; Sept 22,23</b>		



	<p>Elections by email  Laptop and screen purchased</p>		
Chapter Reports.	<p>Suffolk- Members=340 (20 active)  2 day CEN review  Essentials of Documentation speaker  Mock trial  Nov 30-Educational Day  Heads up-concussion info  StonyBrook Hosp-teen driving safety  Jane McCormack asked ENA to help.  Tncc Sept 30,Oct 1 Brookhaven  Nov 18 TNCC at BMHMC  ENPC TBA</p>		
Chapter Reports.	<p>Western- Members=96  Erie County Health Commissioner- speaker  Co poisoning speaker-Dr Ruoitisi  Dr Dandona DKA speaker  TNCC Oct 14/21  ENPC x 5 before Nov 1 with Grant funds from homeland security Sept 8,15,24,25,29,30 Oct 22,23,27,28</p>		
Chapter Reports			
National ENA liason	Ann Marie Papa NA	<a href="mailto:Ampapa109@hotmail.com">Ampapa109@hotmail.com</a>	
National ENA report	<p>8% voted in elections 41 paper/151 electronic  Free Baltimore registration chosen-Carole West  2009 get a member 4,051-Manhattan Bronx Jan-June 50 new members-chapter award (Sue McCallen)</p>	<p>Sue Breese  sbreese@Rochester.rr.com</p>	Open/Closed
New Business	<p>Dress Code-navy shirts \$23.95 (extra \$2 for 2x,3x,4x  Ivy brought up dress code-for National ENA Voting in Oct 1<sup>st</sup> motion Joe MaLenda 2<sup>nd</sup> Lynn Helmsorig-Sue Knapp called the vote. Motion as follows  day 1-Medium French blue shirt /black slacks or black skirt  day 2 - khaki tan pants/khaki skirt with new navy blue shirt</p>		

	<p><b>No dirty sneakers or flip flops</b>  <b>Yes 14-No=2 Abstention-0</b>  <b>1<sup>st</sup> motion Joe Malenda 2<sup>nd</sup> motion by Barb Clasen</b>  <b>Each delegate must arrive in uniform, on time and ready to vote or you will not be a delegate and no stipend will be paid. Yes 16-No 0-Abstention-0</b></p>		
	<p><b>Awards- \$5000 scholarship to Rosa Waldroff for Master degrees</b>  <b>Jean Walsh \$750</b>  <b>Roseann Mohney received exhibitor scholarship for \$750</b>  <b>Carole West- received a free conference fee to Baltimore ENA</b></p>		
	<p><b>Internet voting-recommendation by Sue McCallen to investigate internet voting in 2010 under direction of NYSCENA board</b></p>		
	<p><b>Ad hoc committee- bring ideas for a new banner or flag for next meeting</b></p>		
	<p><b>Delegate voting- handheld voting computer to get when registering in Baltimore. Refer to NY website for updates prior to National</b></p>		
	<p><b>Point system used for delegation to National ENA</b></p>		
	<p><b>Nurse Jackie-ENA not responding to program</b></p>		
See Kathy	<p><b>1<sup>st</sup> motion /amended Sue McAllen move that incoming president selects a meeting location in her area in the year of the legislative breakfast. President may select a meeting site that exceeds the upstate downstate meeting site as listed in procedures in the year of the legislative breakfast. 2<sup>nd</sup> Sue Knapp</b>  <b>Sue Knapp called the motion</b>  <b>Yes 16-No 0-</b></p>		
Amendment by NY Bylaw changes	<p><b>2009 Delegate ratio same 50:1</b></p>		
	<p><b>Delegate stipend \$500 NY BOD</b>  <b>\$400 returning delegate</b>  <b>\$300 1<sup>st</sup> time delegate</b></p>		
See Sue McCallen	<p><b>Dr Lisa Kosits received NY state ANA award</b></p>		

<b>Future meeting</b>	<b>November 14 Woodcliff Lodge, Rochester 199 Woodcliff Fairport 14450 1-585-248-4800 cost-\$129 RSVP for lunch to: NYSCENAscretary@verizon.net</b>	<b>Sue Breese sbreese@ Rochester.rr.com</b>	<b>Open</b>
<b>Future meeting</b>	<b>Albany legislative breakfast Jan 26,2010 RSVP Crowne Plaza Hotel RSVP for lunch Jan 25, and RSVP joint ENA/ATS dinner Jan 25: To : NYSCENAscretary@verizon.net</b>	<b>Sue Prezzano TNC136@aol.com</b>	<b>Open</b>

Respectfully Submitted,  
Cheryl Marcel

	Jan 08	April 08	Aug 08	Nov 08	Jan 09	April 09	Aug 09	Nov 09
Adirondack	2	1	1	1	1	1	0	
Brooklyn Staten Island	1	2	2	2	2	2	1	
Central	0	0	1	1	1	0	1	
Chatt	0	2	2	2	0	2	2	
Genesee	0	2	2	2	1	2	1	
Lower Hudson	2	1	0	1	2	1	2	
Manhattan Brx	1	1	1	1	2	2	2	
Mark Twain	0	1	1	0	1	1	0	
Mid-Hudson	1	2	2	1	2	2	1	
Mohawk	1	1	1	0	1	1	0	
Nassau Queen	1	2	2	2	2	2	2	
Southern Tier	2	2	2	2	2	2	2	
Suffolk	1	2	1	2	1	2	2	
Western	2	2	0	2	0	2	1	
Quorum	No- 14	yes 21	yes 19	Yes 20	yes 18+	yes		
Total present + BOD	14+5	28+7	28+7	20+6	18+			