

- NEW YORK STATE COUNCIL
EMERGENCY NURSES ASSOCIATION
MEETING MINUTES

MEETING DATE:
January 25, 2014

LOCATION:
Double Tree Inn Binghamton, NY

TOPIC	DISCUSSION & ACTION	RESPONSIBLE PERSON	STATUS/ ACTION
-------	---------------------	--------------------	-------------------

	Call to Order- 1015	G. Hebda		
Call to Order 1015	Establish Quorum	G. Hebda	Closed	
	Adirondack			Otero
	Brooklyn Staten Island			Giganti, Sealey
	Central			Ryan
	Chatt			Forness
	Genessee			MacMullen, Chalupa-Breese
	Lower Hudson			Portoro
	Manhattan Bronx			Barry, Giles
	Mark Twain			Yonkin
	Mid-Hudson			Killian
	Mohawk			Vesely
	Nassau Queens			Jax
	Southern Tier			Reid, Melenda
	Suffolk			Meyer, Brennan
	Western			Marcel, Taggert
Immediate Past Pres:	Conboy			
Quorum Total:	21			
Establish a Quorum	Quorum Established = 21/33 Delegates Present	D. Dennis	YES	
Chapter Chat	No Report	G. Hebda		
Friday Meeting January 24,2014				
Conflict of Interest	- Seeking clarification from National ENA. Details to follow.		Closed	

Approval of Minutes	Accepted with corrections. July 2013- Motion: Veseley, 2 nd Giles, Carried. October 2013- Motion Breese, 2 nd Giles. Motion carried.	D. Dennis	Closed
New Business	None Presented	G. Hebda	Closed
Old Business	- Installation of Ivy Budhai-Henry as Director at Large.	G. Hebda	
President report.	-National ENA has sent a memo in response to letter circulated prior to the National Conference by Past Presidents. Open letter was sent to the delegates (see attachment 1). Discussion ensued. NYSCENA will conduct business as usual and wait for information/clarification. - Chapter deficiencies: Must be corrected. - Delegate application (begins 4/1/2014) deadline 5/31/2014. - Delegate orientation is mandatory. Procedure change forthcoming.	G. Hebda	
President Elect's Report	- Article printed in NYS Chief Chronicle on violence in the ER, can be seen @ http://www.nychiefs.org/chronicle/Dec_13.pdf . - Send award applications for Conference Awards to presidenelect@nysena.org . Please nominate worthy members!	S. Tetler	Open
Past President's Report	- Match funding for 911 Scholarship, National could not help. - State achievement award: budget not completed on time, delegates did not complete orientation. Gap noted with relationships with student nurses association, ACEP, public relations, etc. - Elections: applications posted online July/August 2014 for October elections. Candidates submit ENA involvement and current career tract. Pictures are very helpful; National ENA does not allow people on the ballot without them. Candidates need to submit a picture. Reminder, Chapter Elections need to be held before the end	K. Conboy	Open

	<p>of September, this is a National ENA requirement!</p> <ul style="list-style-type: none"> - Procedure changes: NYSCENA Procedures <p>Chapter 2-Charter; 2, sub c. Change from NYSCENA to NYSCENA BOD and 30 days to 14 days. Changing “verbal, then written to both saying “verbal/written” notice for both notifications. Essentially, changing suspension procedure from 60 days to 28 days and giving authority to BOD for suspension. Discussion ensued. Motion from BOD, 2nd Breese. Motion carried.</p> <p>Chapter 6- State Specific Policies, 14. Adding, “If not compliant with requirements of being a delegate, the stipend will be reduced by 50%.” Motion by BOD, motion defeated 15-5.</p> <p>Motion by Sue Chalupa-Breese, “If not compliant with requirements of being a delegate as disclosed by delegate letter, the stipend will not be distributed, exceptions will be reviewed by BOD.” 2nd Reed. Discussion ensued. Motion carried.</p>		
Secretary’s Report	<ul style="list-style-type: none"> -Committee reports need to be emailed to secretary@nysena.org within one week (February 1, 2014). Minutes will be posted within 30 days from meeting date. -Please send all communications to secretary@nysena.org for future reference, RSVP’s, issues, questions, etc. 	D. Dennis	Open
Treasurer’s Report	<ul style="list-style-type: none"> - Merrill Lynch- \$29,761.08 - General Fund- \$ 84,097 - Not in compliance with National ENA due to chapter’s not completing required paperwork on time. Possible suspension pending from National. Discussion ensued regarding potential issues with Accountant. Reconciliation must be completed. February 15th, 2014 deadline for 2013 information! - Have not filed 2012 taxes due to outstanding paperwork. This will be rectified. - 2014 budget. (See attachment 2). Motion to approve (with corrections) Forness, 2nd Chalupa-Breese, Motion Carried. 	M. Jenninson	Open
Director-at-Large Budhai-Henry, Ivy	<ul style="list-style-type: none"> - Thank you for support as being voted in as Director at large. - Posters are needed for the conference. Send them to Ivy. 	I. Budhai-Henry	
Director-at-Large Glendenning, Jackie	<ul style="list-style-type: none"> - Raffle drawing. \$320 raised. - Quilt is Red/White/Blue. 	J. Glendenning	

Resolution Committee	<ul style="list-style-type: none"> - Maryann excused d/t illness. - Deadline is March 1, 2014. - Contact Maryann Teeter with issues. 	M. Teeter	Open
Communications Committee	<ul style="list-style-type: none"> - Need members for ad-hoc committee to improve communication. - Newsletter due dates for 2014: February 8th, April 26th, August 9th, and November 8th. - 248 emails returned. Target nurse managers to print out newsletter and possibly have IT fix issues within the hospitals. - 9-11 email open rate: 20%. 	D. MacMullen	Open
Volunteer	No report received.	M. Jenninson	closed
Media	No report received.	M. Jenninson	closed
Professional Education and Development	TNCC/ENPC Conference: No report received.	J Fadale ENPC chair M.A.Teeter TNCC chair	Open Attendees:
Professional Issues and Practice	<p>Injury Prevention: See attachment 3.</p> <p>EMS</p> <p>Government Affairs/ Advocacy Motion from committee: Place zero tolerance buttons in bag for Setting the pace. 500 @ \$0.35 for 2 different buttons, total cost \$350.00. Remainder will be sold for \$1.00 at advocacy table/National Conference with proceeds to benefit 9/11 Scholarship. Motion carried.</p>	<p>J. Jax</p> <p>C. Vesely</p> <p>S. Tetler</p>	.Open Attendees:
Certification	No report received.	S. Breese	Open
Membership	2838 state members. No report received.	M. Forness	
NYS 9/11 Fundraising	Quilt Raffle (Queen Size) will be brought to conference & national. Ticket prices discussed: \$5.00 per ticket motion brought by committee.	M. Forness	
Student Nurse	No report received.	L. Yonkin	Closed

National Foundation		Laura Giles	
National Awards	No report received.		
Advocacy	Advocacy committee, updates on website. Sign up for “411” to receive updates on legislation. Day on the hill (Federal government) 5/6 & 7, 2014. President-elect to attend.		
Historical Perspective Workgroup	- Seeking clarification from National ENA on best practices to store archived documents, cloud, storage unit, scanning, etc. - Previous recommendation from historical committee is to digitize records.	J. Fodale	
Chapter Reports	<p>Western: 103 members. Chapter meetings, 2/12/14 with Reiki and 4/2/14 with Prescription Drug Abuse presentations. WNY chapter assisted Woman’s and Children’s Hospital to gain trauma accreditation by holding 3 TNCC courses, putting through 66 RN’s in 8 days! TNCC scheduled 1/27&28; 1/30&31; 2/3&4; 5/21&22; and 10/27&28. ENPC scheduled 4/29&30 and 9/9&10. TNCC instructor course 6/13/14.</p> <p>Suffolk: Quarterly meeting was held on 10/3/13 with an educational session on “Addiction: An Occupational Hazard of Nursing” with one contact hour given. TNCC scheduled 8/5&12 and 9/27&10/4. ENPC 10/16&24. 2014 Officers; President- Cristy Myer; Pres-Elect- Christine McKeon; Sec- Katrina Diana; Treas- Elizabeth Devine.</p> <p>Southern Tier: 70 members. October 1, 2014 teaching day scheduled. ENPC class scheduled 3/31&4/1/14. ST chapter meets every other month on the 2nd Wednesday. With attendance of approximately 25 people at each meeting that includes dinner and an educational offering. This process has been in place for the past 5 years with increasing attraction of ER nurses, AP nurses, management, and 4-5 different hospitals</p>		

being represented. ST chapter was started from scratch in 2007!

Nassau- Queens: 443 members. June meeting dates TBD. TNCC courses scheduled 3/21&22 and 4/25&26. ENPC course scheduled 5/30&31.

Mohawk: 43 members. TNCC scheduled 9/17&18. ENPC scheduled 8/6&7.

Mid-Hudson: 192. Chapter meeting scheduled 2/28/14. TNCC/ENPC dates TBD.

Mark Twain: 33. TNCC course with 11 successful provider candidates and verification of new TNCC instructor, David Jensen from CMC, welcome to the Mark Twain Chapter and TNCC. ENPC scheduled 4/26&27.

Manhattan Bronx: 294. TNCC scheduled 4/4&5; 5/31&6/1; 9/6&7; and 11/8&9. ENPC scheduled 3/8&9 and 10/4&5.

Lower Hudson: Educational day scheduled June 3rd, 2014 at Phelps Memorial Hosp. There will be a mixed bag of topics covered. EMS is welcome and CME's will be issued. TNCC scheduled 3/22&23; 4/29&30; and 9/20&21. ENPC scheduled 2/7,8&9 and 5/2&3.

Genesee: 166 members. Stroke education dinner 2/17/14. STEP conference May 1st-3rd, 2014. TNCC scheduled 11/1&2. ENPC scheduled 2/15&16 and 9/20&21.

Chatt: 30 members. Presentation; "Grandma's Cupboard" scheduled in the Spring. - none

Central: 96 members. Quarterly meeting held on Dec. 8, 2013 with an educational presentation, "Pediatric Education in the ER, Does it affect Confidence/Comfort Levels". TNCC courses 3/17&24 scheduled. Several ENA members and members of the CNY DMAT team mobilized to Washington, D.C. for the State

	<p>of the Union address.</p> <p>Brooklyn/ Staten Island: No report.</p> <p>Adirondack: TNCC courses scheduled 1/20&24; 3/12&17; 5/7&14; and 6/10&11. ENPC courses scheduled 2/18,2/25,&3/4 and 4/7,4/9,&4/11, all 3-day course format.</p>		
Open Floor	None.		closed
Adjournment	Meeting adjourned.		
Attendance	Total-		

**Respectfully Submitted,
Daniel Dennis,
2014 NYSCENA Secretary**