

**NEW YORK STATE COUNCIL
EMERGENCY NURSES ASSOCIATION
MEETING MINUTES**

MEETING DATE:
July 26, 2014

LOCATION:
Doubletree Binghamton, NY

TOPIC	DISCUSSION & ACTION	RESPONSIBLE PERSON	STATUS/ ACTION
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	Call to Order- 0946	G. Hebda		
Call to Order 1015	Establish Quorum	G. Hebda	Closed	
	Adirondack			Weiss
	Brooklyn Staten Island			Giganti, Sealey
	Central			Bergman, Ryan
	Chatt			Forness
	Genessee			MacMullen, Chalupa-Breese
	Lower Hudson			Keating, Portoro
	Manhattan Bronx			None
	Mark Twain			Yonkin, Teeter
	Mid-Hudson			Killian
	Mohawk			None
	Nassau Queens			Helmsorig, Reed
	Southern Tier			Page, Rose
	Suffolk			Chernosky, Meyer
	Western			Sylvies, Marcel
Immediate Past Pres:	Conboy			
Quorum Total:				
Establish a Quorum	Quorum Established = 21/33 Delegates Present	D. Dennis	YES	
Chapter Chat		G. Hebda		
Conflict of Interest	- Need all parties present to fill out conflict of interest statement if not done.		Closed	

Approval of Minutes	Will remain in draft form while secretary attempts to retrieve content d/t computer failure.	D. Dennis	Closed
New Business		G. Hebda	Closed
Old Business	Strategic Plan: Attachment.	G. Hebda	
President report.	<p>General Assembly Delegates: 38 with 1 alternate. 67 applications received. Will look to fill slots as vacancies arise.</p> <p>Discussion regarding improvements to delegate application process. Possible solution coming from Communications committee.</p> <p>National ENA looking to put together work groups for: State Achievement Awards and process. Paramedicine roll, position statement.</p> <p>Leadership conference will be combined with National Conference fall 2015. Chapter leader orientation February 18-20, 2015. Send President and Treasurer per bylaws.</p> <p>National Conference registration is open.</p> <p>ENA covers council against board leaders' crime. \$25,000 covered additional \$75,000 to be paid for by state. Checking with National</p> <p>New TNCC books falling apart can call national and receive replacement.</p>	G. Hebda	
President Elect's Report	2015 Meetings: Request for suggestions for locations. Tentative: January 30 & 31, 2015 Binghamton, NY	S. Tetler	Open

	<p>April with Conference Saratoga Springs, NY July 31/August 1, 2015 Newburgh, NY September 28-Oct 3 National Conference Orlando October 10, 2015 Setting the Pace 5K, Rochester, NY October 23/24, 2015 ? Middletown/Newburgh</p> <p>-Call for speakers New Jersey conference March 17/18, 2015. -Nursing for the future: Booth at NYS Fair asking for volunteers. -ENA day on the hill, Washington, D.C. Mental Health First Aid HR274/S153 and Trauma Center Funding HR4080 (Passed) bills. -Shirts for national conference follow up with Sandi. Navy/Kaki Day One French blue/black Day Two</p>		
Past President's Report	<p>-Bylaws and Procedures: Email forthcoming detailing bylaw revision proposals. Need to align more with National's. Finance committee membership defined as President, President elect, Treasurer and 2 members at large. Interpretation of "2 members at large". -Discussion ensued. Members to be appointed by President from council. -Chapter's follow state bylaws, can have procedures to direct specific functions of chapter. -Procedures changes: Voting; delegates vote, board members cannot act as both. Discussion. -Elections: discussion d/t low voter turnout. Feedback to Sue Knapp or Kathy Conboy. -Applications needed for State election candidates. President-Elect, Treasurer, and Director at Large. Mary Ellen Jennison running for Treasurer. Voting by ballot bin Aug 20-Sept 1st, need voting representatives, to email people to vote, Chapters voting needs to be completed by Sept 30, 2014.</p>	K. Conboy	Open
Secretary's Report	<p>-Committee reports need to be emailed to secretary@nysena.org within one week. -Please send all communications to secretary@nysena.org for future reference, RSVP's, issues, questions, etc. -Any notes of April minutes to be sent to secretary@nysena.org, thank you. -Central Chapter has member who is receiving National ENA's CNS of the year, Congratulations, Michael Allain.</p>	D. Dennis	Open

Treasurer's Report	<p>Approximately \$85,000 in checking, ~\$30,000 in Meryll-Lynch Account.</p> <p>2012 Taxes have been filed! 2013 almost complete.</p> <p>Bank issues, has contact with branch manager to deal with any issues. Dealing with access issues. If account signers do not change, no form needed. Changes need to have new signer forms. Adirondack chapter needs to be converted to business account, in progress. Brooklyn/Staten Island still remain on different bank d/t lack of accessibility. Debit cards are ok, but are in someone's name also, this is ok, but need to be conscientious regarding access.</p> <p>Stipends: \$500 board and committee chairs. \$400 returning delegates. \$300 new delegates.</p>	M. Jenninson	Open
Director-at-Large Budhai-Henry, Ivy	<ul style="list-style-type: none"> - Posters: 3 categories, Informational (New), Clinical, and Research. -Newsletter blog coming and applications/instructions on website. -All should be forwarded to Ivy. 	I. Budhai-Henry	
Director-at-Large Glendinning, Jacquie	<ul style="list-style-type: none"> - Quilt raffle tickets need to be returned. Money's Jacquie, Checks to "911 Endowment". Email secretary@nysena.org for Jacquie's address. 	J. Glendinning	
Resolution Committee	No report received.	M. Teeter	Open
Communications Committee	<ul style="list-style-type: none"> - 2015 Conference Committee: Chair- Wende, Registration- Rosa, Vendors- Cheryl, Baskets- Mickey, Speakers- Shari. 2014 Conference Stats: 104 Participants, 2013-154. Vendors: 21, 10 have committed to next year. - Ideas for 2015: Keep Pre-Sessions, Consider 4 hour pre-session targeted to APRN's, i.e. Pharmacology. - Concerns regarding Poster Presentations: Some did not meet the 	D. MacMullen	Open

	<p>research or clinical requirements. Audrey and Mary Lou will develop a rubric for both categories.</p> <ul style="list-style-type: none"> - Basket Raffle: Raised \$2725. Offering credit card payments added \$800 brought in. 						
Volunteer	No report received.	M. Jenninson	closed				
Media	No report received.	M. Jenninson	closed				
Professional Education and Development	<p><u>ENPC</u></p> <ul style="list-style-type: none"> • 405.19 DOH Regulation Update • 79 ENPC Instructors in NYS • Concern regarding decreasing numbers of ENPC Faculty & ENPC Instructors • New Manuals-errors corrected • New Instructor manuals to be sent out soon. <p><u>TNCC</u></p> <ul style="list-style-type: none"> • 7th Edition Update 	<p>J Fadale ENPC chair M.A.Teeter TNCC chair</p>	Open Attendees:				
Professional Issues and Practice	<table border="1"> <thead> <tr> <th>Topic</th> <th>Discussion</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> </tr> </tbody> </table>	Topic	Discussion			<p>J. Jax</p> <p>C. Vesely</p> <p>S. Tetler</p>	<p>Action</p> <p>Open Attendees:</p>
Topic	Discussion						

	<p>Mental Health First Aid</p> <p>Trauma care system planning grants</p> <p>Lunch with legislatures in Middletown</p> <p>Lateral bullying/patient abuse</p> <p>Safe staffing</p>	<p>Grant money to be distributed in 2015 over 8 pilot hospitals.</p> <p>To discuss current ENA conference.</p> <p>More education on violence against nurses. Encourage all states to increase penalty of violence against nurses.</p> <p>Make all hospitals have some program that they support and educate their staff about (state reporting standard/make position statement).</p> <p>Table until October.</p>	<p>2015</p>	<p>Networking with legislatures to promote HR 274.</p> <p>Passed HR 4080.</p> <p>Invitation to be sent.</p> <p>Review OSHA and Joint Commission recommendations. Review what other states have done.</p>	<p>prom</p> <p>othe</p>
Certification	No report received.		S. Breese	Open	
Membership	<p>Total membership: 2455</p> <p>Mentoring new chair: Sandy Stoeckel will be chair 2016</p> <p>Membership target groups: About 250 letters sent to Urgicare centers c/o nursing staff. 2015 will target VNA.</p> <p>9/11 endowment: Current total \$58,177. NYSCENA sending \$2000 for last year.</p> <p>We are ahead the 10 year plan to complete the project as we have only been working for 3 years. All delegates to National must work in the booth for 1 hour to receive their stipend. Sign up sheet passed to all. Anyone not signed up will be assigned. Please continue to sell tickets for the quilt raffle. Tickets or money should be returned to Jacquie by 10/1. The booth will have available raffle</p>		M. Forness		

	<p>tickets for quilt, pins, bracelets, and a coach bad raffle(thank you Nassau/Queens)</p> <p>Jewelry auction at National: Motion to spend up to \$500 for an item. Will present motion at Council</p> <p>Vista cards to hand out seeking donations: Will evaluate cost and prepare sample</p> <p>Eblast to NYS members: Will be developed and sent out on 9/11, seeking donations to endowment</p> <p>Endowment project for 2015: Motion to hold a quilt raffle pay the cost for material and seek providers to complete projects. Bring to Council.</p> <p>Raffle item for October meeting: Manhattan/Bronx and Mark Twain</p>		
NYS 9/11 Fundraising	Quilt Raffle (Queen Size) will be brought to conference & national. Ticket prices discussed: \$5.00 per ticket motion brought by committee.	M. Forness	
Student Nurse	No report received.	L. Yonkin	Closed
National Foundation	N/A	Laura Giles	
National Awards	No report received.		
Advocacy	NONE		
Historical Perspective Workgroup	All copies of JEN were obtained.	J. Fodale	
Chapter Reports	<p><u>Adirondack:</u> No report received.</p> <p><u>Brooklyn/Staten Island:</u> Chapter Conference May 21, 2014. NYS Safe Kids May 15, 2014. Have an article being published in safe kids regarding “Bullying”. TNCC: March 11&19; May 15 & 22 at Interfaith Hospital Brooklyn, NY 11233.</p>		

	<p><u>Central:</u> Chapter meeting to be held April 15, 2014 @ St. Joseph’s Hospital Health Ctr. EMS Day with St. Joseph’s Hospital, Crouse Hospital, and CNYEMS June 1, 2014. TNCC June 12/13, 2014 in Watertown, NY. June 16&23, 2014 @ Crouse Hospital. June 28/29, 2014 in Massena, NY. ENPC May 29/June 5, 2014 in Syracuse, NY.</p> <p><u>Chatt:</u> Membership 26. ED “Buddy” visits scheduled for June 2014, visiting with kindergarteners about safety. Working with Mercy Flight for open house. Presenting displays on drowning and helmet usage.</p> <p><u>Lower Hudson:</u> June 3rd, 2014 Challenges in the ED, Phelps Memorial Hospital. TNCC @ Westchester Medical Ctr, Sept 27/28, 2014. ENPC @ Westchester Medical Ctr, May 2/3, 2014. Fall ENPC TBD.</p> <p><u>Manhattan-Bronx:</u> TNCC/ENPC courses are listed on ENA site.</p> <p><u>Mark Twain:</u> Membership 38. TNCC scheduled June 14/15, 2014. ENPC scheduled April 26/27, 2014.</p> <p><u>Mid-Hudson:</u> TNCC: May 29/30, June 5/12, Kingston 19/26.</p> <p><u>Nassau-Queens:</u> Membership 430. TNCC: April 25/26, May 30/31, Oct 24/25. ENPC Sept 26/27, 2014.</p> <p><u>Southern Tier:</u> October 1, 2014 Teaching Day. Membership 70. TNCC: April 28/29, Nov 12/13, 2014 @ Wilson Hospital, Johnson City. ENPC: May 14/16, August 13/15, December 10/11 @ Wilson Hospital, Johnson City.</p> <p><u>Suffolk:</u> September 10, 2014 Yearly Wisdom. Membership 308. Healthy eating at Sayville School Drug Coalition with local high schools.</p> <p><u>Western:</u> Bi-monthly dinner/meeting/lectures continue. TNCC: May 21/22 Erie Co Fire Training Ctr. ENPC dates and further TNCC dates TBD.</p>		
Open Floor	None.		closed

Adjournment	Meeting adjourned.		
Attendance	Total-		

**Respectfully Submitted,
Daniel Dennis,
2014 NYSCENA Secretary**