

**NEW YORK STATE COUNCIL  
EMERGENCY NURSES ASSOCIATION  
MEETING MINUTES**

**MEETING DATE:**  
April 28<sup>th</sup>, 2017

**LOCATION:**  
Saratoga Springs, NY

TOPIC	DISCUSSION & ACTION	RESPONSIBLE PERSON	STATUS/ ACTION
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	<b>Call to Order- 1044</b>	<b>I. Budhai-Henry</b>		
	<b>Establish Quorum</b>	<b>I. Budhai-Henry/J. Bergman</b>	<b>Closed</b>	
	<b>Adirondack</b>			Gauthier, Graziano
	<b>Brooklyn Staten Island</b>			Sealy, LeRouge
	<b>Central</b>			Ryan
	<b>Chatt</b>			Forness
	<b>Genessee</b>			Seamen, Dailey
	<b>Lower Hudson</b>			Green, Portoro
	<b>Manhattan Bronx</b>			Wong, McAllen
	<b>Mark Twain</b>			Yonkin
	<b>Mid-Hudson</b>			
	<b>Mohawk</b>			Vesely
	<b>Nassau Queens</b>			Hageman-Sheehan, Reed
	<b>Southern Tier</b>			Conboy, Malenda
	<b>Suffolk</b>			Parker, Harwood
	<b>Western</b>			Mohney, Marcel
	<b>Immediate Past Pres:</b>	Glendinning		
	<b>Quorum Total:</b>	23 total, quorum established.		
<b>Establish a Quorum</b>	Quorum Established		<b>YES</b>	
<b>Introductions</b>	Introduction of new members and guests. National Attendees: Karen Wiley (2017 ENA President): Expressed her delight in joining our meeting and in attending our Setting The Pace Conference. Sally Snow (2017 ENA Treasurer and Board Liaison): Provided updates from the National Office. Maureen Curtis Cooper (ENA Director)	<b>I. Budhai-Henry</b>	<b>Closed</b>	

<b>Conflicts of Interest</b>	None reported.	<b>I. Budhai-Henry</b>	<b>Closed</b>
<b>Presidents Address</b>		<b>I. Budhai-Henry</b>	<b>Closed</b>
<b>Approval of October Minutes</b>	Minutes Accepted by Conboy, 2 <sup>nd</sup> Ryan.	<b>I. Budhai-Henry</b>	<b>Closed</b>
<b>Agenda Additions</b>	Motion was made to work through lunch made by Ryan, 2 <sup>nd</sup> Forness. Cheryl Marcel and Sue Breese requesting items to be added to the agenda (see new business).		<b>Closed</b>
<b>New Business</b>	<p>Cheryl Marcel consider to purchase a phone for others to make and receive calls from vendors. (Keep combined email for conference, not just one email for vendors, etc). Motion made by Marcel, 2<sup>nd</sup> Mohny.</p> <p>Amended motion: To establish a voice messaging system that can make and receive calls from committees and charge the communications committee for developing a standard operating procedure. (Motion by Marcel, 2<sup>nd</sup> Malenda). (22 yea).</p> <p>Sue Breese requesting link for vendor to be on state website under members only area. Yonkin made the motion, 2<sup>nd</sup> Parker. (18 total yea). (2 total nay).</p> <p>Anne Ryan will be mentored in to the ENPC State Chair by Joanne Fadale and will take over January 2018.</p> <p>Mid-Hudson chapter has been suspended. No attendance from chapter in 2016. Attempts have been made by the board to reach out to the 184 members via email and a letter in mail was sent and no member has stepped up to take leadership in the chapter. The past leadership of the chapter have moved on with their careers and have stated that they do not have the time to keep the chapter functioning. Chapter accounts have been frozen by state treasurer. Their charter will be revoked in 60 days. Martha will be reaching out to the members regarding the restructuring of the chapter. Martha will have an update at the July meeting.</p> <p>J. Bergman will reach out to the State Board of Nursing regarding medication administration and the use of standing protocols.</p>	<b>I. Budhai-Henry</b> <b>S. Breese</b> <b>J. Bergman</b>	

	<p>General Assembly: Will be sending 40 delegates. Form is available online and in. The deadline is May 31<sup>st</sup> and it should be emailed to <a href="mailto:president@nysena.org">president@nysena.org</a> (<a href="mailto:ibudhaihenor@aol.com">ibudhaihenor@aol.com</a>) mailed to Ivy Budhai-Henry 172-31 126<sup>th</sup> Avenue Springfield Gardens, Jamaica, NY 11434 Stipend for delegates is \$499 for first time attendees. Seasoned attendees will get \$599. <a href="#">..\Documents\Delegate Application (2017).pdf</a></p> <p>50<sup>th</sup> Anniversary committee leader is Kathy Conboy. Please send all ideas to her.</p>		
<b>Old Business</b>	<p>Strategic plan expires at the end of this year. Strategic plan documents will be brought at the next meeting.</p> <p>15 total American flags were received for the Veteran project.</p> <p>Day on the Hill: Martha Reid and MaryLou Killian will be attending.</p>	<b>I. Budhai-Henry</b>	<b>Closed</b>
<b>President Report</b>	Engage new members to attend state meetings.	<b>I. Budhai-Henry</b>	<b>Closed</b>
<b>President Elect's Report</b>	State email for board members is active. Email <a href="mailto:presidentelect@nysena.org">presidentelect@nysena.org</a> if you would like an email created for a group or committee.	<b>M. Reid</b>	<b>Closed</b>
<b>Past President's Report</b>	<p>Need nominations for president-elect, secretary, board member at large and treasure-elect.</p> <p>Email Glendinning to nominate someone at: <a href="mailto:immediatepastpresident@nysena.org">immediatepastpresident@nysena.org</a></p>	<b>J. Glendinning</b>	<b>Closed</b>
<b>Secretary's Report</b>	<p>American Flag Project</p> <p>Reports electronically</p> <p>Conflict of interest forms</p> <p>Nominations for secretary are needed. Email Glendinning.</p>	<b>J. Bergman</b>	<b>Ongoing</b>
<b>Treasurer's Report</b>	<a href="#">..\..\..\NYSCENA 2017 Budget.pdf</a>	<b>M. Chernosky</b>	<b>Closed</b>
<b>Board of Directors Report</b>	<p>Board members will be reaching out to the chapters that they are a liaison for.</p> <p>Train the trainer for stop the bleed will be the pre-session for the July meeting.</p>	<b>R. Sylvies C. Meyer</b>	
<b>Advocacy/Government Affairs</b>	Nothing to report at this time. Looking for new chair. If interested, email <a href="mailto:president@nysena.org">president@nysena.org</a>	<b>J. Bergman</b>	<b>Closed</b>

<b>Injury Prevention</b>	Electronic email will be emailed out to those that expressed interest.	<b>C. Meyer</b>	
<b>Conference Committee</b>	Thank you to the committee. The Conference provided the State with a net of \$27,274.23!	<b>A. Wong</b>	<b>Open</b>
<b>Professional Practice/APN</b>	On going.	<b>M. Killian/A. Sealey et. al</b>	<b>Open</b>
<b>Behavioral Health Committee</b>	Survey was distributed during meeting. Goal is to get the survey online so that more responses are received.	<b>M. Grennan/M. Killian</b>	<b>Open</b>
<b>Membership &amp; Fundraising</b>	Motion is made for the NYS Council to donate to the State Challenge \$5,000 and including the money from the raffle items (\$2,630) and for each chapter to make a donation as they are able to. (Made by Fonesh, 2 <sup>nd</sup> Yonkin). (21 yea)	<b>M. Forness</b>	
<b>EMS-C</b>	<a href="#">..\..\EMSC Report.docx</a>	<b>A. Ryan</b>	<b>Open</b>
<b>TNCC/ENPC</b>	Discussed the future of having online testing. ENPC is in need of more instructors. TNCC is currently holding steady in terms of instructors.	<b>S.Breese/J. Fadale</b>	<b>Closed</b>
<b>Chapter Reports</b>	No pressing issues at this time. Please remember to submit reports to secretary@nysena.org.		
<b>2017 Meetings</b>	January 27-28 <sup>th</sup> , 2017 Binghamton April 27-29, 2017 Saratoga (Setting the Pace) <b>July 21-22, 2017 Binghamton</b> September National Conference in St. Louis October 20-21, 2017 Binghamton  Raffle Items: January: Nassau/Queens & Southern Tier April: Suffolk & Western <b>July: Adirondack &amp; Brooklyn/Staten Island</b> October: Central & Chatt		
<b>Privilege of the floor</b>	The scholarship was requested for the use of the 2017 state challenge we are submitting to the foundation  The 2017 State Challenge Scholarship will be named in in honor of Michelle Silliker Memorial.	<b>Killian Fadale</b>	

	Majority of chapter representatives is our Quorum per our bylaws. Need to review what a quorum is since the past presidents are allowed to vote. This also needs to be updated in the policies and procedures.		
<b>Adjourned</b>	Motion to adjourn the meeting by Adjourned by I. Budhai-Henry @ 1430.	<b>I. Budhai-Henry</b>	
<b>Attendance</b>	<b>Conference call attendees: 0. Total in Attendance: 47.</b>		

**Respectfully Submitted,  
Jamla Bergman,  
2017 NYSCENA Secretary**