

NEW YORK STATE COUNCIL  
EMERGENCY NURSES ASSOCIATION  
MEETING MINUTES

MEETING DATE:

October 21, 2017

LOCATION:

Binghamton, NY

TOPIC	DISCUSSION AND ACTION	RESPONSIBLE PERSON	STATUS/ACTION
	Call to order	Ivy Budhai-Henry	

Establish Quorum:

	Adirondack	Gauthier, Breckenridge		
	Brooklyn Staten Island	LaRouge, Gigante		
	Central	0		
	Chatt	Forness,		
	Genesee	Seaman, Dailey		
	Lower Hudson	Portoro,		
	Manhattan Bronx	Barry, McAllen		
	Mark Twain	Teeter		
	Mohawk	0		
	Nassau Queens	Reed, Thompson		
	Southern Tier	Malenda, Page		
	Suffolk	Harwood, Grennen		
	Western	Marcel, Mohny		
	Past President	Glendinning, Breese, Fadale, Seeley, Killian.		
	Quorum Total	24; a quorum is set		
Establish Quorum	Quorum is established		Renee Sylvies	
Introductions			Ivy Budhai-Henry	
Conflict of Interest	completed			
Presidents Address	See president report.			
Approval of July Minutes	Corrections need to be made to July minutes, they will be emailed to Jamla. Correction 1- number changed on instructors for TNCC to 170 24 ay.		Breese motion Forness second	

Agenda additions	Roseann Mohney- requesting a discussion about tax exemption at the chapter level. Maureen (treasurer) states that the tax ID number is only for state run events. Motion passed and 24 ay.		
New Business	<p>2018 Elections of BOD is finalized: Results  Secretary: MaryLou Killian  Treasurer: Marina Grennan  Director at Large: Maria Gigante  President Elect: MaryAnne Teeter</p> <p>Amended topic: tax number and the financial burden on each chapter to buy equipment for training. An estimated amount on the state budget would be \$12,000 if the state would buy each chapter a teaching kit. There are several recommended vendors with this equipment, resources will be posted on the website, information will be in the next newsletter.</p>	Jacquie Glendinning	
Old Business			
President Report	<p>Report  Applicants for DOH need to mailed or emailed to Martha Reid</p> <ol style="list-style-type: none"> <li>1. NOMINATION RESULTS: we do not know the results. In 2016 we voted to allow the past presidents to have voting rights, they were not included in the ballot bin so at the NYS meeting, a paper ballot will need to be handed out to the past presidents will have the opportunity to vote and the total will be added to the representatives and the board that voted. We (NYS) are trying to do online voting. Discussion about who should vote ( meaning should past presidents vote)? . We the BOD need to make a final decision about who should vote. The agenda needs to be amended to talk about the vote after the presidents.</li> <li>2. DAY ON THE HILL – <b>MAY 8 AND 9 2018</b>: last year we had 2 attendees. This coming year we need to make the selection early so we are prepared. We need to have a selection process to select. Currently it is the govt chair person and the president elect to go, if they cant then the BOD needs to decide. A process will be developed by Jan 2018 for the process of selection. This meeting for DOH. And why they should be chosen to go, needs to include their chapter for verification. The goal should be to send 4 people to include those above and the 2 applicants that are chosen. The proposed amount to spend will be 4000. Applicants should mail or email Marth Reid with letter of interest.</li> </ol>	Ivy Budhai-Henry	

	<ol style="list-style-type: none"> <li>3. LEADERSHIP MEETING IN NEW ORLEANS - <b>JANUARY 18 – 20 2018</b>. All board members should be offered a position to go to the leadership meeting to include 2 chapter lottery winners. In addition all chapters will be encouraged to send 2 members to the leadership meeting. 2 lottery winners will be selected. Chapter presidents should select 2 chapter members to be vetted and send letter of intent to Martha Reid.</li> <li>4. GENERAL ASSEMBLY REPORT: general assembly is considered to be successful. The resolutions that NYS sponsored were successful. The report will be presented to the NYS council on 10/21.</li> <li>5. SETTING THE PACE 2018: Conference committee should have a shared access only area to hand off materials. Moving along as expected. Conference chair report at state meeting. Recommending a file share location for better hand off. Hand off of key documents from any position when role changes. Electronic editable forms is preferred.</li> <li>6. STATE ELECTION PROCESS: nomination and electronic election will be completed tomorrow. Representative names that were given by each of the chapter presidents were the names that the ballot was sent to. Also a reminder was sent on Saturday.</li> <li>7. DEADLINE FOR SUBMISSION OF CHAPTER AND COUNCIL LEADERS OCTOBER 31: all officers will be reporting at the state council meeting of their election results.</li> <li>8. STATE ACHIEVEMENT AWARD: 2017 we did not work towards the achievement. Board liaisons need to meet with their designated chapters to complete their report.</li> <li>9. OPEN TO BOARD MEMBERS: president concerned about delinquent TNCC reports. There is a delay with entering the data. Within 30 days of a class the report needs to be submitted. New officers need a structured orientation at the first meeting of 2018. Storage facility contract is not signed, waiting for it to be signed. Web site is being progressively updated. Suggested that the French blue shirt be retired. The shop site for the web site will be set up soon hopefully for 2018 for members to be able to order. Regular meetings need to take place between quarterly meetings. Secretary will set up the monthly calls in the form of groups that is consistent and set up and sends reminders. Treasurer: still receiving fake emails from “fake Ivy”</li> </ol>		
--	--	--	--

President Elect Report	<p>2018 meeting calendar handed out.  Leadership attendees should be sent through the chapter presidents.  Storage contract was signed. Currently delayed waiting for signatures.  When storage is ready Martha will send out the information for chapters who have storage material.  Uniforms for GA: discussion about changing the French blue shirt to be retired.  Martha will present a proposal in January about suggested new shirts for 2018.  Will have an apparel shop on the website next year for shopping by members.  Committee emails will be reset and ready to go. Also working with John from Gray Goose to update website.  Facebook being administered by Martha, send ideas.  Conference call to the meeting will start in Jan.  The Representatives list needs to be current and accessible</p>	Martha Reid	
Past President report	Shared condolences	Jacque Glendinning	
Secretary Report	NA	Jamla Bergman - excused	
Treasurer Report	<p>Huge problem with phishing and emails.  A copy of the state budget was shared with the council members.  Committee chairs need to submit budget requests for functions.  Taxes for 2016 are still not completed due to position changes.  Keybank issues have still been there re: chapter treasurer access to accounts</p>	Maureen Chernosky	
BOD Report	<p>Christy will end her board position this year but will continue on the IP comm.  Renee introduced new council member: Tisha Thompson from  Motion:  Mary Anne Teeter: made a motion to fund the stop the bleed kits for each chapters to support the education of BCON. Sue Breese second the motion.  Discussion: recommend to buy the torso and the limb, also identify the interested chapters or chapters in compliance. Question about the money to spend on this project (\$15,000) Sue Breese amended the motion to add the projected budget, Mickey seconded the motion.  Motion: the State will purchase stop the bleed kits for interested chapters to continue teaching BCON to the community with a budget set at \$15, 000. The kits will be property of the chapters. Motion has passed with 24 ay.</p>		
Advocacy Govt Affairs	NA	Rep excused	

<p>Injury Prevention</p>	<p>See presentation of the active shooter survey. 371 respondents' Data shows there are gaps that need to be addressed. Proposal to conference committee that we offer education at setting the pace to provide an outreach of BCON and active shooter trainings.</p> <p>Injury prevention committee report October 21, 2017 Committee meeting October 20, 2017 Monica Seaman, Renee Sylvies, Maryann Portoro, Cristy Meyer, Annemarie Dailey 7 members in attendance</p> <p>Automate Conference Calls: Explore options for structuring the conference call schedule to ensure routinely scheduled conference call each month.</p> <p><b>Active Shooter preparedness:</b> In response to the recent active shooter events at health care facilities an active shooter preparedness survey was conducted in NYS to identify the current state of active shooter preparedness and gaps in NYS Emergency Departments. 371 responses were received. The results will be posted on the NYSENA website and the upcoming newsletter.</p> <p>Trends in responses highlighted the need for ongoing active shooter preparedness, 72% of responses were from RNs working in acute care hospitals. 59% of respondents highlighted they have not accessed the ENA workplace violence toolkit. 45% of respondents have not attended active shooter training. 42% are interested in active shooter training. Top 3 priorities identified by ENA members:</p> <ul style="list-style-type: none"> <li>▶ Active shooter drills at work</li> <li>▶ Active shooter response training</li> <li>▶ Stronger legislation related to health care facility security</li> </ul> <p>Next steps:</p> <ul style="list-style-type: none"> <li>▶ Identify model legislation for facility security practices to prevent active shooter events</li> <li>▶ Plan training session as part of annual conference</li> <li>▶ Encourage all chapters to access workplace violence tool kit, ENA position statements, NYS regulations related to workplace violence prevention/staff training</li> <li>▶ Hold legislative lunch at NYS ENA Conference <ul style="list-style-type: none"> <li>▶ Include info session on workplace active shooter events</li> <li>▶ Train legislators in Stop the Bleed</li> </ul> </li> <li>▶ Create a one-pager for legislative asks related</li> </ul>		
--------------------------	--	--	--

	<p style="text-align: right;">to active shooter prevention/preparation</p> <ul style="list-style-type: none"> <li>▶ Stop the Bleed initiatives</li> </ul> <p>Contact Injury Prevention chair: Cristy Meyer, RN at <a href="mailto:injuryprevention@nys.ena.com">injuryprevention@nys.ena.com</a></p> <p><b>Bleeding Control Training:</b> Stop-the-Bleed train-the trainer was completed in July 2017. Recently Rosanne Mahony, Joanne Fedale and Renee Sylvies trained 24 people in Stop the bleed. The attendees expressed the training was successful and very timely as the training was held on the day of the LasVegas incident. Training equipment mentoring would be helpful to encourage successful training.</p> <p>Overview of bleeding control.org was reviewed. How to sign up as an instructor and navigating the portal was reviewed at the council meeting. Mentoring was offered from Mary Ann Teeter and Cristy Meyer to push the training initiative in all regions of the state.</p> <p>A call to TNCC instructors/directors was sent out as well as a link to the instructor portal has been placed on the NYS ENA website.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> <li>▶ Plan for ‘Setting the Pace’ public training event</li> <li>▶ Legislator training event/lunch preconference</li> <li>▶ Assess chapter trainers and completed training <ul style="list-style-type: none"> <li>○ Chapters without trainers should contact the injury prevention committee to see training</li> <li>○ Assessment of all chapters with trained trainers exceeds 75% of NYS chapters</li> </ul> </li> <li>▶ NYS ENA mentors are available</li> <li>▶ Potentially partnering with NYS trauma centers to participate in training</li> <li>▶ Develop a one-pager with legislative information and ask</li> </ul> <p>Visit <a href="http://www.bleedingcontrol.org">www.bleedingcontrol.org</a></p>		
Conference Com	Saratoga April 19-20. Active shooter already in the plans. Agree to try and add the BCON training to conference.	Marina Grennan	
Professional Practice Comm/APP	AANP had first meet and greet in Sept. the meeting was very structured. Need to look forward to setting the pace to continue to connect with APP’s , We need to keep APP’s in the membership. There is a portfolio for application for certification. CPEN Review conducted yesterday, there were 30 signed up and 4 that didn’t show up. Successful class Newsletter due	Mary Lou Killian  Sue Breese	

Behavioral Health Com	Legislative material is moving. The BH survey was sent out and was not a good response. Plan to resend it out through the constant contact and try for a better response	Marina Grennan	
Membership & Fundraising	<p>2567 membership total.  Target audience for 2018 is student nurses.  Winners of the membership renewal drawing list passed around for council review.  Fundraising, Jan meeting will be Gen and Lower Hudson. (mid Hudson members have been reassigned to Lower) first meeting of the joint chapter is coming up on Nov 1<sup>st</sup>.  Still have over 1000 of the 911 pins.  911 endowment -\$120,000 value  Basket raffle theme for conference will be: "Green"  Mickey Forness has been selected to be the 2019 chair of the foundation for ENA  Chapter assignments for council meeting basket raffle will be in the next newsletter.</p>	Mickey Forness	
EMS –C/EMS	<p>Narcan now available for intranasal 0.4 mg  Next week is vital signs training in Rochester  EMS training will now be available for 17 yo.</p>	Mickey Forness	
TNCC / ENPC	<p>TNCC –(last minutes incorrect the current instructor numbers are 178) 124 provider courses, 4 instructor courses. Instructor compliance is problematic. There are 35 instructors that have not completed the conflict of interest. This is annual.  The website has been very challenging to navigate, difficulty finding forms and slides. National call for ENPC and TNCC in November and they plan to bring up the website issues.  Requirements for instructor qualifications ( instructor path) attend a course, achieved a certain score and receive a recommendation/endorsement form from the course instructors  Concern with the independent businesses that are developing. ENA considers this as educating the public to provide quality care for trauma patients.  Failure rate at the one day course is high, this is being looked at.  Some big system hospitals have developed their own courses to train staff and close the course. ENA instructors are allowed to observe but no corrective actions can be done.  TNCC representation needs to be at the table for what the training requirements should look like and what courses will be required. Christy Myer reports that TNCC currently doesn't have representation.  35 ENPC courses reported in the state. 3 instructor courses. Not sure how many verified. We have 82 current instructors. Instructors need to keep the COI compliance. T-icers has low interest for faculty development.</p>	MaryAnne Teeter	

	Course directors are requesting that the break out sessions for the instructors of TNCC and ENPC needs to be re-established. 2018 president Martha Reid identified that starting in January break out sessions will take place again.	Joanne Fadale (Ann Ryan not present)																													
Chapter Reports	<table border="1"> <tr><td>Adirondack</td><td>received</td></tr> <tr><td>Brooklyn Staten Island</td><td>received</td></tr> <tr><td>Central</td><td>0</td></tr> <tr><td>Chatt</td><td>received</td></tr> <tr><td>Genesee</td><td>received</td></tr> <tr><td>Lower Hudson</td><td>received</td></tr> <tr><td>Manhattan Bronx</td><td>received</td></tr> <tr><td>Mark Twain</td><td>received</td></tr> <tr><td>Mohawk</td><td>0</td></tr> <tr><td>Nassau Queens</td><td>received</td></tr> <tr><td>Southern Tier</td><td>received</td></tr> <tr><td>Suffolk</td><td>received</td></tr> <tr><td>Western</td><td>received</td></tr> <tr><td></td><td></td></tr> </table> <p>Notification yesterday that Central Chapter has no officers to represent. The board liaison will reach out to the local chapters.</p>	Adirondack	received	Brooklyn Staten Island	received	Central	0	Chatt	received	Genesee	received	Lower Hudson	received	Manhattan Bronx	received	Mark Twain	received	Mohawk	0	Nassau Queens	received	Southern Tier	received	Suffolk	received	Western	received				
Adirondack	received																														
Brooklyn Staten Island	received																														
Central	0																														
Chatt	received																														
Genesee	received																														
Lower Hudson	received																														
Manhattan Bronx	received																														
Mark Twain	received																														
Mohawk	0																														
Nassau Queens	received																														
Southern Tier	received																														
Suffolk	received																														
Western	received																														
2017 Meeting	National report of successful GA	Mary Lou Killian																													
Privilege of the floor	<p>Kathy Page: suggesting for flowers or a sunshine gift to be sent to Kathy Conboy and Jamla Bergman. Sue Breese will follow up on the gifts; Maureen will follow up with the payment.</p> <p>Roseann Mohney: requesting a microphone be at the meeting so that attendees in the back of the room can hear. Mickey seconded the microphone need. Martha will add a microphone request to the next room reservation.</p> <p>Mary Ann Teeter: thanking Ivy for a gift of NYS pin. Also recognizing that the memorial slide show is available from the national conference.</p> <p>Cristy Myer shared the hot wash report from LV NV trauma common, found that protocols didn't help. Trauma skills were not adequate for the number of pts in the mass casualty. (crisel75@aol.com)</p> <p>Communications were chaotic. Trauma packs/charts were needed. Not enough trauma tags. Traffic control of "other" helpers cause additional confusion. Pt distribution was chaotic because most were brought in by POV. Injury types: large caliber GSW to the head and torso, massive vessel injuries. Identifying family with</p>																														



	<p>loved ones was very difficult. Unsung heroes were many. Non trauma center did 80 surgeries. The VA, southern Nevada. Took all ambulances no matter the status. VA emergency managers responded to include many social workers to help with PTSD support. CISD is being built up due to the extensiveness of the carnage.</p> <p>Council members express concerns that many hospitals are not prepared even if there is a policy in place.</p> <p>Raffle earned \$248.</p>		
Adjourned	Motion to adjourn: Kathy Page, Sue Breese.		
Attendance	Sign in passed around.		
Officer inductions	<p>President: Martha Reid  President elect: Mary Ann Teeter  Treasurer: Marina Grennan  Secretary: Mary Lou Killian  Director at Large: Maria Giganti  Sworn in.</p>		