

Mid Hudson Chapter ENA Meeting Minutes

September 18, 2009

Gilded Otter New Paltz, NY

Attendance: Peg Gallagher, Marylou Killian, Bridget Romani, Mary Zellner, Jill McLaughlin, Ann Marie McCarthy, Miguel Castillo, Cathy Smith, Denise Smithem, Maria Gonzalez

<u>Agenda Item</u>	<u>Discussion</u>	<u>Action</u>
Approval of Minutes		Minutes accepted as written
Treasurers Report	<p>No report submitted</p> <ul style="list-style-type: none">- Concerns raised by members present- No report has been submitted since the April meeting.- Members have not received reimbursement for state council meeting representative room, and CEN review CEU application fees. <p>Discussion ensued regarding realistic expectations of officers and chapter leaders. It is recognized that this is a volunteer organization, and members do have other responsibilities. Any work that members are able to do is greatly appreciated by all members; however by agreeing to be in a leadership position members have a responsibility to communicate with other the chapter.</p>	<p>Deferred until next meeting.</p> <ul style="list-style-type: none">-If officers are unable to attend, it is the expectation that reports are sent to the president.-If the secretary is unable to attend, they should make arrangements with another member to take minutes and submit minutes from previous meetings.- If members and/ or officers have agreed to work on a particular project it is the expectation that progress reports are submitted at meetings
CEN Review	<ul style="list-style-type: none">- Will be held at NORMET on October 14 8:30- 4:30- Cost: \$ 75.00 ENA Members- \$ 85.00 Non-ENA Members- Jill will assist with on- site registration- Program has been approved for 6.5 CEU's- Discussion regarding extra giveaways festivities for Emergency Nurses Day.	<ul style="list-style-type: none">-Bottles of wine will be purchased for the winning jeopardy team.

	<ul style="list-style-type: none"> - Promotional brochures emailed out by Jean Walsh and handed out at ENPC 	
Courses	<ul style="list-style-type: none"> - First day of NORMET ENPC held Course will be completed on September 26th - TNCC instructor candidates: Bridget Romani completed instructor course at Stonybrook. Bridget, John Bilacone, and Coleen Minnock need instructor verification. - Kingston has made no further communications regarding interest in courses 	Peg will check with Kingston regarding status of grant funding.
A.V. Equipment	<ul style="list-style-type: none"> - Liz Smith was to provide information regarding price & products. - If we are to be able to offer courses it is essential that the chapter have back –up equipment. - A motion was made to have equipment purchased & then the Treasurer will reimburse the purchaser. 	Equipment to be purchased amount approved \$1,500.00
Website	<ul style="list-style-type: none"> - Grey Goose provided 3 possible mockups for web site - Areas on website to include: Home, about us (bylaws, sops, officer’s minutes from meetings), Courses, Calendar of events, Contact Us, Member Hospitals, Links. 	<ul style="list-style-type: none"> - Home page approved with some alterations (instead of stock photo picture of river/ mid Hudson Bridge. - Pictures are requested of each member hospital / ER as well as a contact person from each Hospital
Potential Scholarship Fund	<ul style="list-style-type: none"> - Details regarding McGraw Fund (Berkshire Chapters Scholarship fund) reviewed including amounts , eligibility , uses & funding discussed 	<ul style="list-style-type: none"> - Peg continues to look for possible large funding source

Next Meeting October 15, 2009 5 pm New Paltz Elections to be held for 2010 officers & Delegates - Peg will make arrangements with Pegasus (there is quiet space)

Respectfully submitted- Marylou Killian