

1. Purpose

- a. The purpose of this policy is to describe the responsibilities and role of the Leadership Development and Elections Committee (formerly titled Nomination and Election Committee).
- b. The Leadership Development and Elections committee (LDEC) is a standing committee and is responsible to:
 - i. Oversee election process of new officers to the NYSENA Board of Directors
 - ii. Establish and enhance leadership within the NYSENA membership

2. Policy

The responsibilities of the LDEC will include:

- a. Identify and assist in the facilitation of the professional development and mentoring of NYSCENA leaders;
- b. Provide education for leadership development;
- c. Foster opportunities for NYSENA members to serve on the Board
- d. Serve as a resource to the NYSCENA Board of Directors.
- e. Oversee the election process of the Board. Please refer to NYSENA Election Policy

3. Process

- a. Committee Structure will consist of:
 - i. Up to 5 members
 - ii. Chair
 - iii. NYSCENA Board of Directors Liaison
 - iv. Please note- for the current year(2026)- members of the committee will be appointed by the NYSCENA President. *Beginning January 2027, committee members will apply to be a member of the LDEC committee and will present for ratification at the first NYSCENA Council meeting*
- b. Eligibility of committee members
 - i. Current ENA member and NYSENA member for 2 years
 - ii. Current NYS RN licensure
 - iii. The prospective candidate must meet 2 or more of the following criteria:
 1. Experience as a BOD member or as a committee chair (preferred)
 2. Currently not serving on the NYSCENA Board of Directors.
 3. NYSCENA member who has actively served on a committee/Special Interest Group within the past 2 years
 4. Attended a minimum of 2 NYSCENA quarterly meetings within 12 months

5. Attended 1 ENA General Assembly (GA) in the past 3 years &/or 1 Setting the Pace (NYSENA conference)
- iv. Chair
 1. Expertise in leadership, mentoring and dedication to advancing emergency nursing
- c. Terms of the committee
 - i. Three year terms- rotation on/off
 1. Year 1-1 member
 2. Year 2- 2 members
 3. Year 3-2 members
 - ii. If there are no applicants for the LDEC committee membership, those members scheduled to rotate off will be extended until the following year
- d. General activities
 - i. Schedule meetings for the year with a minimum of 4 meetings. (Chair)
 - ii. Complete and submit relevant Financial Disclosure form online by January 15th (<https://nysena.org/financial-disclosure.php>) (all committee members)
 - iii. Present the LDEC committee to the general membership for approval at the first NYSENA Council meeting of the year (NYSCENA President)
 - iv. Post minutes of meetings on the NYSENA website in a timely fashion (Chair or designee)
 - v. Attend any relevant national ENA committee meetings or monitor post committee information. (Chair or designee)
 - vi. Review & revise any policies pertaining to or related to the LDEC committee (All Members)
 - vii. Participate in NYSCENA BOD meetings as designated (Chair or designee)
 - viii. Develop and submit a budget for the upcoming year to the NYSCENA BOD (Chair)