

Conference Meeting September 14, 2026

2nd Monday of the month @ 7pm

Attendees: Dixon, Grennan, Harwood, Breese, Breckenridge, Kauari, Teeter, Conboy, Yonkin, McEvoy, Kelly, Portaro

Excused- Mel Wilson, Jamlá

Chair-Dixon, Conference co-chair-Marina Grennan

Communication

- What's ap-will use-**Sue Breese to change name to 2027**
- Group email-**Carolyn to follow up with Grey Goose**

Hotel

- Contract signed
- **Room rates**
- **Menu**
- **Set up**
- **Staff**

State Meeting

- Date/time-Friday 0830am-10am
- Stryker speaker brunch 10am-11am -**Portaro to follow up**

Awards Dinner

- Thurs
- Time 6pm- 8pm
- **Theme?**
- Menu-sit down
- Honor guard-yes
- **Opening speaker?**
- **Hall of honor poster**

Speakers – Chair: Jamla Rizek

- **Speaker contracts**
- **Call for speakers **focus on instructiveness**
- **Is the email accessible? speakerchair@nysena.org**
- **Tracks?**
- **Room set-ups**

Mercy Flight-Sue to follow up-Thursday April 22

POCUS-\$\$\$-Confirmed for Thursday to **consider a fee**

Pre-conference-Jamla

- **Tuesday-EMS?**
- **Weds evening?**
- **Offsite versus onsite?**
 - **Transport concerns-shuttle**
- **Budget**

CNE - Chair Linda Yonkin

- CNE's submission by February 1, 2027
- COI, bio, ref, contract, objectives, slides
- Is the email accessible? cnechair@nysena.org

Exhibitors- Chair Maryanne Portoro, Co-Chair Jonathan Sangas ???

- Stryker sponsor –**MAP to confirm**
- Stryker sponsor brunch / with educational speaker-**MAP to confirm**
- Stryker trailer-**MAP awaiting response**
- Baxter-sponsor-**MAP to confirm**
- Canopy-??? To **discuss w/Jamla ? sponsor**
- BINGO cards
- Banners with sponsor's name-**pending confirmation**
- Exhibitors-Weds 7pm-9pm....Thurs all day-**MAP to change prospectus**

Posters – Chair Mary Harwood, Co-Chair Marina Grennan

- National scoring rubric
- Judging-???
- Virtual or in person? Consider space constraints-record versus in-person
- Call for posters timeline? Mid-November...Due April 1st
- Access to email? posterchair@nysens.org

Raffle - Chair Mickey Forness, Co-Chair Lisa Kelly

- Solicit donations Dec/Jan
- Photos via constant contact
- 2 lilac bushes to raffle
- Extra / more tables for raffle items
- Offer Zelle/Venmo option
- Is email accessible? rafflechair@nysena.org

Party- Chair Dawn MacMullen, Co-Chair Sue Kossowsky

- Theme
- To follow awards dinner
- Decide on time
- Food/Drink?
- Entertainment?
- Décor?
- Is email accessible? partychair@nysena.org

Educational Incentive Program – Chair Mel Wilson

- NY ED contact list?
- Send brochure versus letter?
- Is email accessible? educationalincentive@nysena.org

Registration

- Grey Goose Graphics overall conference personal for conference / speaker support
- Greeting of attendees and registration – Kathy Conboy

- Colored Lanyards
- QR app?
- April 1st, absolute deadline/Feb 1st speaker items
-

Other/Follow up:

Dawna-zelle/Venmo for raffles

Poster presentation method

Verify vendors and times-change prospectus

ED list-for educational incentive

Sue B-Mercyflight/POCUS

Carolyn-follow up emails, minutes w/Grey Goose

M. Portaro-stryker/baxter sponsorship, stryker trailer-brunch

Determine time for posters to be presented